



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-February 14, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, February 14, 2019 at 4:00 p.m. in the Municipal Council Chambers immediately following the Public Meeting concerning Zoning Amendment Application.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills
Fire Chief Jeff McArthur

1. **CALL TO ORDER**

Mayor Ferguson called the meeting to order at 4:00 p.m. immediately following the Zoning Amendment Application.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

- i) Meeting Minutes of January 24, 2019 (special); January 24, 2019 (regular) and January 31, 2019 (special)

Motion # 2019-51

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council meeting minutes of January 24, 2019 (special), January 24, 2019 (regular) and January 31 (special) be approved as presented.

Carried

4. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

5. DELEGATIONS & TIMED EVENTS

i) Bluewater Power Group of Companies

Representatives from Bluewater Power attended the Council meeting to provide an update and overview of the Bluewater Power Group of Companies.

Mayor Ferguson requested clarification on the Summer Student employment initiatives of Bluewater Power.

ii) Tom Lassaline – MTO lot

Tom Lassaline was present at Council and presented his list of conditions to host an auction sale at the MTO yard on April 9th. Council requested the request be referred to staff for comments and be presented in other business at the February 21, 2019 budget meeting.

6. CORRESPONDENCE

Motion # 2019 -52

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that correspondence items 1 (a-d) be received and filed.

Carried

i) Request for Donation – Alexander MacKenzie School

Council requested the Clerk Administrator to arrange for a silent auction item for the Alexander Mackenzie pizza fest on February 21, 2019.

ii) Lambton 4H Association

Motion # 2019-53

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston agrees to contribute \$250 towards the Lambton 4H Association for 2019.

Carried

7. STAFF REPORTS

Fire Chief's Report

i) Monthly Report

Motion # 2019-54

Moved by Councillor Douglas/ Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and files the February 14th submitted report from the Fire Chief.

Carried

ii) OFMEM Recommendation Status

Motion # 2019-55

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and file the Fire Chief's report dated February 14, 2019 which outlines the status of the 28 recommendations in the 2016 Fire Marshal's report.

Carried

Public Works Manager's Report

i) Monthly Report

The Public Works Manager reviewed his submitted monthly report.

ii) Gravel Tenders

Motion # 2019-56

Moved by Councillor Deans / Seconded by Councillor Nemcek

That the lowest tender(s) received for the Granular M from McKenzie & Henderson for the price of \$20.54 / tonne be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$27.80 / tonne be accepted.

Carried

iii) Arena Scoreboard

The Public Works Manager was requested to inquire on pricing for the presented scoreboard with the option of including the digital base at a later time if warranted.

Treasurer's Report

i) January 2019 Listing of payables

The January 2019 listing of payables was presented to Council. The Treasurer responded to questions.

Drainage Superintendent's Report

i) Tender Request – Watt Cran Drain

Motion # 2019-57

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that The Drainage Superintendent be authorized to tender the work done on the Watt Cran Drain.

Carried

ii) Hastings Drain

Motion # 2019-58

Moved by Councillor Deans / Seconded by Councillor Douglas

That the email from Ray Dobbin Engineering Ltd. be to do a report under s. 78 of the Drainage Act on the Hastings Drain be referred back to staff with a follow up report at the next session of Council.

Carried

Clerk-Administrator's Report

i) Municipal Office Improvements

Motion # 2019-59

Moved by Councillor Nemcek / Seconded by Councillor Douglas

That the Mayor and Clerk Administrator be directed to enter into the agreement with Employment & Social Development Canada (ESDC) for improvements to the municipal office entrance.

Carried

ii) Parks & Recreation Advisory Committee

Motion # 2019-60

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to pursue the development of a Parks & Recreation Advisory Committee in accordance with Option #2 of the Clerk Administrator's report presented at the meeting.

Carried

iii) Renewal of Patio at Armor's Ale House

Councillor Armstrong declared a Conflict of Interest as he is a co-owner of the Ale House. Councillor Armstrong did not participate in the discussion or voting of the proposed renewal.

Motion # 2019-61

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Municipality enter into an agreement with Armor's Ale house to allow a patio on River Street at the Ale House for a subsequent three year agreement.

Carried

iv) Budget Meeting # 2

Motion # 2019-62

Moved by Councillor Deans / Seconded by Councillor Douglas

That a secondary budget meeting date of February 21, 2019 at 3:30 p.m. be set and that the Clerk Administrator provide for the appropriate notification of the meeting.

Carried

v) Elected Officials Parental Leave Policy

Motion # 2019-63

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive the report titled pregnancy leave and parental leave – Council policy; and Council approve the Council policy accordingly; and that Council direct staff to prepare a by-law for adoption at the next regular meeting adopting the said policy

Carried

vi) Councillor, Committee and Conference Meeting Pay

Motion # 2019-64

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the report from the Clerk Administrator on Council wages.

Carried

vii) Warwick Fire Agreement

Motion # 2019-65

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston approves of the draft fire agreement presented and that the associated By-law be approved.

viii) Councillor Code of Conduct

Motion # 2019-66

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston adopt the Code of Conduct for Councillors as attached; and that the by-law adopting the Code of Conduct for Councillors be presented for adoption at the February 28, 2018 regular session of Council.

Carried

8. BY-LAWS

- i) By-law 11 of 2019 Zoning By-law Amendment

Motion # 2019-67

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number of 2019 being a by-law to be taken as read a first, second and third time and finally passed this 14th day of February, 2019.

Carried

- ii) By-law 12 of 2019 Integrity Commissioner

Motion # 2019-68

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that By-law Number 12 of 2019 being a by-law to be taken as read a first, second and third time and finally passed this 14th day of February, 2019.

Carried

- iii) By-law 13 of 2019 Funding Agreement (ESDC)

Motion # 2019-69

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 13 of 2019 being a by-law to be taken as read a first, second and third time and finally passed this 14th day of February, 2019.

Carried

- iv) By-law 14 of 2019 Agreement with Warwick Township (Fire)

Motion # 2019-70

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that By-law Number 14 of 2019 being a by-law to be taken as read a first, second and third time and finally passed this 14th day of February, 2019.

Carried

- v) By-law 15 of 2019 Patio Agreement

Motion # 2019-71

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 15 of 2019 being a by-law to be taken as read a first, second and third time and finally passed this 14th day of February, 2019.

Carried

9. NEW BUSINESS

The Public Works Manager discussed the brine tendering for the Municipality in 2019.

Councillor Deans inquired about the proposed pole shed that was presented in the first preliminary budget meeting.

The Clerk Administrator was asked when the corner building on River Street and Centre Street was slated to be torn down. She advised a demolition permit has been issued to the owner.

Councillor Douglas noted a session she attended at the 2019 ROMA conference in regards to landfills. Council requested staff to look into the matter further.

10. CLOSED SESSION

Motion # 2019-72

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: Personal matters about an identifiable individual including employees.

Carried

The Council and Clerk Administrator moved out of the closed session meeting.

11. RISE & REPORT

The Clerk Administrator was asked to rise and report.

She reported that a closed meeting was held to discuss personal matters about an identifiable individual. She reported that staff was authorized to proceed as directed with the staff grid moves.

12. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2019-73

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 16 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including February 14, 2019 be taken as read a first, second and third time and finally passed this 14th day of February, 2019.

Carried

13. ADJOURNMENT

Motion # 2019-74

Moved by Councillor Deans

Be it resolved that this meeting be adjourned at 5:45 p.m. to meet again on February 21, 2019 at 3:30 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers