



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-February 28, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, February 28, 2019 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills

1. CALL TO ORDER

Mayor Ferguson called the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

- i) Meeting Minutes of February 14, 2019 (special); February 14, 2019 (regular) and February 21, 2019 (special)

Motion # 2019-78

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council meeting minutes of February 14, 2019 (special), February 14, 2019 (regular) and February 21 (special) be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. DELEGATIONS & TIMED EVENTS

There were no delegations scheduled for the meeting.

6. CORRESPONDENCE

Motion # 2019 -79

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that correspondence items 6 - i(a-d) and ii(a) be received and filed.

Carried

7. STAFF REPORTS

Public Works Manager's Report

The Public Works Manager provided a verbal report to Council.

i) Electronics Recycling

The Public Works Manager advised that for the April 13, 2019 Large Item Pick-Up Day, the municipality has secured a bin from Ontario Electronic Stewardship (OES) for electronics. The municipality will receive \$150/tonne of electronics that are collected.

ii) Dehumidifier at the BAICCC

The Public Works Manager noted the repair problems with the dehumidifier at the arena. Costs have escalated to \$3,000 and repair issues still remain. The purchase price of a new dehumidifier is estimated at \$24,000. The Public Works Manager noted that he would research potential incentives to replace the dehumidifier, and if purchasing two would be cost effective. Accurate numbers will be received prior to final budget adoption.

Treasurer's Report

i) Water and Sewer Capital Charges

Motion # 2019-80

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve that the Ontario Clean Water Association (OCWA) commence the Environmental Compliance Approval (ECA) for the federally mandated UV system immediately; and that the full estimated cost of the wastewater system improvements be budgeted for 2019 (\$150,000) and as a consequence, the proposed by-pass of the water plant (by-pass pumps and clear well) at an estimated cost of \$70,000 be deferred until 2020.

Carried

iii) Adoption of Budget

The 2019 municipal budget was approved in principle on February 21, 2019. The Treasurer requested the formal budget be presented with amended numbers (dehumidifier, water & sewer capital charges, anticipated OMPF funding and Shiloh funding if approved) at the March 28, 2019 regular session of Council. There were no objections.

Drainage Superintendent's Report

i) Hastings Drain

The Mayor asked the Clerk if information was received from the Drainage Superintendent on the Hastings Drain. The Clerk advised that the information had not been received and that she will follow up for a report at the next meeting.

Clerk-Administrator's Report

i) Staff / Council Relations Policy

Motion # 2019-81

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council receive the staff report entitled Staff / Council relationship protocol and approve the new policy as presented.

Carried

ii) Municipal Tree Canopy Policy

Motion # 2019-82

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive the report regarding the Municipal Act changes and Requirement for Municipal Tree Canopy policies and Natural Vegetation in the Municipality.

Carried

8. BY-LAWS

i) By-law 17 of 2019 Councillor Code of Conduct

Motion # 2019-83

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 17 of 2019 be taken as read a first, second and third time and finally passed this 28th day of February, 2019.

Carried

ii) By-law 18 of 2019 Parental & Pregnancy Leave (Councillors)

Motion # 2019-84

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that By-law Number 18 of 2019 be taken as read a first, second and third time and finally passed this 28th day of February, 2019.

Carried

iii) By-law 19 of 2019 Council –Staff Relations

Motion # 2019-85

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 19 of 2019 be taken as read a first, second and third time and finally passed this 28th day of February, 2019.

Carried

iv) By-law 52 of 2018 Straatman Relief Drain

Motion # 2019-86

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that By-law Number 52 of 2018 be taken as read a third time and final time and finally passed this 28th day of February, 2019.

Carried

9. NEW BUSINESS

i) Optimist Building Committee

Councillor Armstrong, on behalf of the Optimist Building Committee presented a request to Council for approval to spend \$750 of the Raise the Roost fundraised dollars for a revised estimate of the project.

Councillor Armstrong declared a conflict of interest as he is an Optimist member.

Council did not vote on the matter as the donated money is Optimist funds and not municipal and does not require approval from Council.

ii) Council Meeting Times

Motion # 2019-87

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the March 28, 2019 and April 25, 2019 Council meetings be moved to 3:00 p.m. and that the Clerk provide notice accordingly.

Carried

10. CLOSED SESSION

Motion # 2019-88

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: Personal matters about an identifiable individual including employees.

Carried

The Council and Clerk Administrator moved out of the closed session meeting.

11. RISE & REPORT

The Clerk Administrator was asked to rise and report.

She reported that a closed meeting was held to discuss personal matters about an identifiable individual. She reported that staff was authorized to proceed as directed with the property standards complaints and proceed as directed with the nomination for Senior of the Year.

12. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2019-89

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 20 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including February 28, 2019 be taken as read a first, second and third time and finally passed this 28th day of February, 2019.

Carried

13. ADJOURNMENT

Motion # 2019-90

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that this meeting be adjourned at 8:05 p.m. to meet again on March 14, 2019 at 4:00 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers