



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-April 25, 2019  
Regular Session

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The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, April 25, 2019 at 8:30 a.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Public Works Manager Randy Hills  
Treasurer Stephen Ikert  
Fire Chief Jeff McArthur  
Administrative Assistant Darlene Paolucci

1. **CALL TO ORDER**

Mayor Ferguson called the meeting to order at 8:30 a.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

i) Special Meeting Minutes of April 11, 2019

Motion # 2019-153

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the special Council meeting minutes of April 11, 2019 be approved as presented.

Carried

ii) Regular Meeting Minutes of April 11, 2019

Motion # 2019-154

Moved by Councillor Douglas/ Seconded by Councillor Armstrong

Be it resolved that the regular Council meeting minutes of April 11, 2019 be approved as presented.

Carried

4. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

5. **DELEGATIONS & TIMED EVENTS**

i) Linda Rosina, Garbage Collection

Ms. Rosina was present at Council to discuss her issues with garbage collection. She was using the bins at the BAICCC for her personal garbage and recycling.

The Mayor advised that he will follow up with Bluewater Recycling in regards to her concerns and advised of the bi-monthly schedule. Ms. Rosina requested to be treated appropriately when she attends the office. She stated that if her

garbage is not collected by Bluewater Recycling at the next pick-up date, she will leave it in someone's laneway.

She requested to be a delegation at the next Council meeting. The Mayor advised she would need to fill out a form accordingly. Ms. Rosina left the Council chambers.

## 6. **CORRESPONDENCE**

### Motion # 2019-155

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that correspondence items 1a-f and ii c be received and filed.

Carried

#### i) St. Joseph's Hospice – Face to Face Campaign

Councillor Douglas requested each Council member to participate in the face to face campaign independently.

#### ii) M.P.P. Cheryl Gallant – Bill C-68

### Motion # 2019-156

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the municipality of Brooke-Alvinston support M.P. Cheryl Gallant's request to request municipalities to demand federal government regulator certainty to prevent the return of conflicted interpretations and inconsistencies in enforcement of the Fisheries Act.

Carried

## 7. **STAFF REPORTS**

### Public Works Manager's Report

#### i) Meeting Report – Pole Shed Design

The Public Works Manager requested direction on the design of the pole shed for the Parks & Recreation Department.

There was discussion on the fuel tank placement, engineering requirements and location. Councillor Armstrong offered the full use of the Agricultural Society building (aside from 2 weeks during the year); he stated that other volunteer groups have issues; he also requested the advisory committee be involved in the decision of the building.

The Public Works Manager questioned if direction previously given to tender the shed was still current. He was advised to proceed with the tender. Councillor Armstrong was reminded the building was approved in the budget.

#### ii) Tender Results –dust suppressant, lawn tractor, library roof tender

### Motion # 2019-157

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that Council of the Municipality of Brooke-Alvinston accept the low tender received for dust suppressant for \$188.55 flake / tonne from Den-Mar Brines.

Carried

### Motion # 2019-158

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that Council of the Municipality of Brooke-Alvinston accept the low tender received from South Point Equipment in the amount of \$11,017.50 for a zero turn lawnmower.

Carried

Motion # 2019-159

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Public Works Manager be authorized to retender the Alvinston Library roof tender with amendments.

Carried

Treasurer's Report

- i) ATM Lease Agreement

Motion # 2019-160

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that Council of the Municipality of Brooke-Alvinston authorize staff to proceed with formalizing the agreement with BMO for the ATM machine and that the authorizing by-law be presented at the next regular session of Council.

Carried

- ii) Investing in Canada Infrastructure Program (ICIP) Grant

Councillor Armstrong inquired if staff could obtain letters of support from the SCRCA and Lambton County trail system to supplement the application.

Motion # 2019-161

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the Treasurer's report regarding the municipal grant application for the Investing in Canada Infrastructure Program (ICIP) – Rural and Northern Communities.

Carried

Clerk Administrator's Report

- i) Accessibility Plan Update & Annual Report

Motion # 2019-162

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that Council of the Municipality of Brooke-Alvinston receive and file the Municipality's 2018 Annual Accessibility Compliance Report.

Carried

Drainage Superintendent's Report

- i) Drain Maintenance Request Forms

The maintenance request forms submitted by Paul Lassaline, Dan Lucan (Black Drain) and John Gray (Dolbear-Gray Drain) were received and forwarded to the Drainage Superintendent.

Fire Chief's Report

- i) Open Burning Permits

Motion # 2019-163

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the report submitted by the Fire Chief regarding Open Burning Permits and has no objections to the implementation of an Open Burning Permit System.

Carried

**8. BY-LAWS**

- i) By-law 27 of 2019 ATM Lease Agreement

Motion # 2019-164

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 27 of 2019 be taken as read a first, second and third time and finally passed April 25, 2019.

Carried

**9. NEW BUSINESS**

The Treasurer presented his report on the banking proposals received since the departure of the BMO was announced.

Motion # 2019-165

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that Council of the Municipality of Brooke-Alvinston authorize staff to prepare the authorizing by-law for signing to enter into a three year banking services agreement with the Bank of Montreal.

Carried

The Public Works Manager advised that an offer of employment was made to Jessica Douglas for the municipal summer student position for 2019.

Councillor Douglas reminded Council of the broasted chicken dinner being hosted by the Presbyterian Church on April 27<sup>th</sup>.

Councillor Nemcek reminded those in attendance of the SCRCA canoe race on April 28<sup>th</sup>.

Councillor Douglas noted the Optimist scholarship application that is currently open.

Councillor Armstrong inquired about the outside advertising at the BAICCC and solicitations taking place by an outside municipal agency for advertising spots.

**10. CLOSED SESSION**

Motion # 2019-166

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual including employees; a position, plan, criteria/instruction to be applied for negotiations and a proposed or pending acquisition or disposition of land.

Carried

**11. RISE & REPORT**

The Clerk Administrator reported that a closed meeting was held to discuss a personal matter about an identifiable individual including employees and a position, plan, criteria/instruction to be applied for negotiations and a proposed or pending acquisition or disposition of land.

She advised that staff were directed to forward the letter as presented in Council to the Inwood Firemen's Association to discuss a new agreement for use of the bay areas with Brooke Fire Rescue and that staff work with the County on a proposal in town.

**12. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-167

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 28 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including April 25, 2019 be taken as read a first, second and third time and finally passed this 25<sup>th</sup> day of April, 2019.

Carried

Mayor Ferguson reminded Council of the Integrity Commissioner presentation on April 30<sup>th</sup> at the County Building. Attendance was encouraged.

**13. ADJOURNMENT**

Motion # 2019-168

Moved by Councillor Deans / Seconded by

Be it resolved that this meeting be adjourned at 9:50a.m. to meet again on May 9, 2019 at 4:00 p.m. or at the call of the chair.

Carried

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Mayor  
David Ferguson

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Clerk Administrator  
Janet Denkers