



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-April 11, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, April 11, 2019 at 4:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Public Works Manager Randy Hills
Treasurer Stephen Ikert
Fire Chief Jeff McArthur
Parks & Recreation Assistant Supervisor Rob Pollock

1. CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Special Meeting Minutes of March 28, 2019

Motion # 2019-134

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the special Council meeting minutes of March 28, 2019 be approved as presented.

Carried

ii) Regular Meeting Minutes of March 28, 2019

Motion # 2019-135

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the regular Council meeting minutes of March 28, 2019 be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. DELEGATIONS & TIMED EVENTS

i) Arts & Music Festival 2019

Members of the Alvinston Arts & Music Festival Committee for 2019 were present at Council to discuss plans for the 5th annual event. After the presentation, the following motion was made:

Councillor Armstrong declared a conflict of interest as he is an owner of a business associated with the festival. He did not participate in the vote.

Motion # 2019-136

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that River Street in Alvinston be closed on August 17, 2019 from 9:00 a.m. to 11:00 p.m. and that notice of the street closure be provided to Lambton OPP, Lambton EMS, Brooke Fire Rescue and businesses along River Street.

Carried

6. CORRESPONDENCE

Motion # 2019-137

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that correspondence items 1a-d be received and filed.

Carried

- (i) Ontario Public Works Association

Motion # 2019-138

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston designate the week of May 19-25, 2019 as National Public Works Week.

Carried

7. STAFF REPORTS

Public Works Manager's Report

- i) Meeting Report

Motion # 2019-139

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the meeting report from the Public Works Manager.

Carried

- ii) Community Living Student

Motion # 2019-140

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that Council approves of the hiring of a Community Living Student for 2019.

Carried

Treasurer's Report

- i) Accounts payable summary

The Treasurer presented the accounts payable summary and responded to questions from Council.

- ii) Bank of Montreal – Proposed ATM Lease Agreement

Motion # 2019-141

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive the attached proposed lease agreement and authorize staff to proceed to negotiate an agreement in accordance with the proposal presented by the bank.

Carried

- iii) Year-to Date Budget to Actual

The Treasurer presented the regular reporting and comparison of budget to actual results for the first quarter of 2019.

Clerk Administrator's Report

i) Agreement with Agricultural Society

The Agreement with the Municipality and Agricultural Society from 1993 was included in the Council package for Council's review and information.

ii) Getty Drain

Motion # 2019-142

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston not send a representative to the second Court of Revision on the Getty Drain as the revisions presented in the revised schedule do not change the Brooke-Alvinston assessments.

Carried

iii) Wastewater Report

Motion # 2019-143

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the attached Alvinston Waste Water Treatment Facility Annual Performance Report.

Carried

iv) MTO lot report

Motion # 2019-144

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the MTO report.

Carried

Fire Chief's Report

i) Monthly report

Motion # 2019-145

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the monthly report submitted by the Fire Chief.

Carried

ii) Emergency Preparedness Week

Motion # 2019-146

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston recognizes the importance of Emergency Preparedness in Ontario and the need to prepare for the possibility of an emergency; and that we must prepare now and learn how to secure a strong and healthy tomorrow; and that it is appropriate to recognize

and applaud the excellent work being done in Emergency Preparedness and the significance of promoting emergency preparedness the week of May 5-11, 2019
Carried

8. BY-LAWS

- i) By-law 25 of 2019 Zoning By-law

Motion # 2019-147

Moved by Councillor Nemcek / Seconded by Councillor Douglas
Be it resolved that By-law Number 25 of 2019 be taken as read a first and second time.

Carried

9. NEW BUSINESS

- i) Councillor Deans inquired about the movement of fire trucks and generator from the fire station in Inwood on April 5th, 2019. Fire Chief McArthur noted the time request for removal of equipment was 9:00 am to 2:00 am and plans were made accordingly. The generator was confirmed returned.
- ii) Councillor Armstrong inquired about the full efficiency of the pump station and potentially bypassing the plant entirely. The Public Works Manager advised he would obtain quotes to install a new generator and relocating the electrical and alarm controls for this proposal.

- iii) Straatman Relief Drain Tenders

Motion # 2019-148

Moved by Councillor Deans / Seconded by Councillor Nemcek
Be it resolved that the tender from JLH Excavating Inc. in the amount of \$32,872.83 (including tax) be approved.

Carried

- iv) Agreement – new house build

Motion # 2019-149

Moved by Councillor Deans / Seconded by Councillor Nemcek
Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the use of the existing dwelling at 4839 Hardy Creek Road by Scott, Nancy and Stewart Cran for a six month period beginning April 15, 2019 while a new residence is being constructed; and that a security deposit of \$500 be remitted to the Municipal office prior to the issue of the building permit; that the security deposit be held in trust by the Municipality until such time as the original construction period.

Carried

- v) Meeting with the Integrity Commissioner

The Clerk Administrator reminded Council of the scheduled session with the Integrity Commissioner on April 30, 2019 from 4-8 p.m.

- vi) Grant writers – the Treasurer provide an update on his research with grant writers

- vii) Summer Student – the Public Works Manager advised that the interviews for the summer student position would occur next week with the hiring reported at the next regular session of Council.

10. CLOSED SESSION

Motion # 2019-150

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual including employees; a position, plan, criteria/instruction to be applied for negotiations.

Carried

11. RISE & REPORT

The Clerk Administrator reported that a closed meeting was held to discuss a personal matter about an identifiable individual including employees and a position, plan, criteria/instruction to be applied for negotiations.

It was reported out that the following members be appointed to the Advisory Committee: Jim Annett, Dan Cumming, Brad Goss, Kim Lee, Adam MacKellar, Mark McNally, Steve Sanders, Christa Sawyer and Hannah Symington as an alternate youth member.

It was further reported that the municipality advise the Inwood Firemen's Association of their intent to renegotiate the lease agreement for 2020.

12. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2019-151

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 26 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including April 11, 2019 be taken as read a first, second and third time and finally passed this 11th day of April, 2019.

Carried

13. ADJOURNMENT

Motion # 2019-152

Moved by Councillor Douglas / Seconded by

Be it resolved that this meeting be adjourned at 5:58 p.m. to meet again on April 25, 2019 at 8:30 a.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers