

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, May 10, 2018 at 7:05 p.m. in the Municipal Council Chambers, immediately following the Public meetings.

Present: Mayor Don McGugan, Councillors Ken Alderman, Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills  
Planner Frank Garardo (part of the meeting)

**1. CALL TO ORDER**

Mayor Don McGugan called the regular meeting to order at 7:05 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Regular Council Meeting Minutes of April 26, 2018

Motion # 2018-152

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Regular Council meeting minutes of April 26, 2018 be approved as presented.

Carried

**4. DELEGATIONS & TIMED EVENTS**

Prior to the scheduled delegation, Mayor McGugan requested the Planner Frank Garardo to provide a verbal update on the County Official Plan. County Council adopted a new Official Plan (OP) on September 6, 2017. The new OP was subsequently forwarded to the Ministry of Municipal Affairs and Housing (MMAH) for approval. The MMAH rendered its decision with 28 modifications as indicated in the Planner's report. After review of the modifications, County Council decided to appeal to the Local Planning Appeal Tribunal.

i) Jamie Armstrong – Alvinston Pro Rodeo Update

An update was provided to Council on the status of the proposed Pro Rodeo scheduled for June 16-17 in Alvinston. Overwhelming support from local merchants has moved the class of rodeo from B to A status. Mr. Armstrong advised that a commercial company will be contracted to prep the "derby" area for the rodeo.

Further to the discussion, the Public Works Manager inquired if the Fairboard had decided on the venue for the tractor pull. If the tractor pull is to be re-located, work can begin on repairing the driveway to the dog park area. Mr. Armstrong said he would discuss with the Fairboard at their next meeting.

ii) Court of Revision – Straatman Werden Drain

Motion # 2018-153

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Court of Revision for the Straatman-Werden Drain be opened.

Carried

There were no verbal or written comments received on the drain.

Motion # 2018-154

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the assessments for the Straatman-Werden Drain be confirmed as presented in the Engineer's report dated April 26, 2017.

Carried

The Mayor requested that the tenders for the Straatman Werden Drain be discussed at this time. Tenders received were:

McNally Excavating           \$38,815.50 (including tax)

Robinson Farm Drainage   \$53,844.50 (including tax)

Motion # 2018-155

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that McNally Excavating be awarded the tender for work on the Straatman Werden Drain in the amount of \$38, 815.50 (tax included).

Carried

Motion # 2018-156

Moved by Councillor Douglas / Seconded by Councillor Nemcek

That By-law 20 of 2018 be read a third time and finally passed.

Carried

**5. CORRESPONDENCE**

i) Request for Support – Municipality of East Ferris

Motion #2018-157

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that correspondence items i(a)-(c) be received and filed.

Carried

**6. ACCOUNTS**

Motion # 2018-158

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the accounts in the amount of \$107,649.80 be approved and paid if not already.

Carried

**7. STAFF REPORTS**

Public Works Manager's Report

i) Summer Student

The Public Works Manager advised Council that Mia Van Bree has accepted a position with the Municipality for the summer.

ii) Downtown Revitalization Grant

The Public Works Manager noted several potential projects that Council could consider for the Downtown Revitalization Grant. Options were:

i) Directional signage on Nauvoo Road

ii) Wayward signs in the municipality

iii) New mainstreet street signs for Inwood and Alvinston

iv) Improvements to the post office front step

v) Paved parking around the funeral home

vi) Funding the Community Improvement Program

Councillor Deans suggested a new park area on James Street. Council was requested to consider the options or present more for future discussion.

The Public Works Manager advised that gravelling is progressing throughout the Municipality.

Clerk Administrator's Report

i) New Proposed Building Services Agreement

Motion # 2018-159

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston agree to executing the new proposed building services agreement with the County of Lambton as proposed by the Building services Division of the County of Lambton and dated April 16, 2018; and that the Clerk place the proposed by-law on the next regular Council agenda.

Carried

ii) Canada Day Special Occasion Permit

Motion # 2018-160

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the Canada Day Festivities planned for June 30-July 1, 2018 be regarded as a public event and an event of municipal significance and that the Municipality has no objection to the Alvinston Optimist club applying for a Special Occasion Permit for the operation of a beer tent during the event.

Carried

iii) Brooke-Alvinston Agricultural Society – Request for Special Occasion Permit

Motion # 2018-161

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Brooke Alvinston Agricultural Society has planned for June 16-17, 2018 as a Pro Rodeo event and that Council regards it as a public event and an event of municipal significance; and that the Municipality has no objection to the Brooke Alvinston Agricultural Society applying for a Special Occasion Permit for the operation of a beer tent during the event.

Carried

iv) Staff & Volunteer Appreciation Event

Motion # 2018 – 162

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that staff proceed with the recommendation of a staff and volunteer appreciation event for September 14, 2018.

Carried

v) Recreation & Infrastructure Plan

Motion # 2018-163

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston adopt the Municipal Recreation & Infrastructure ; and that the Greenspace Plan be brought to Council at a later time with amendments.

Carried

vi) Ball Diamond Logos

The Clerk Administrator presented two options to Council in regards to Ball Diamond logos on the municipal ball diamond dugouts. The options were painted logos or logos in a sticker format.

The Riverhawks logos would be placed on the 3 dugouts in Alvinston with an Aces logo on the north diamond dugout and a Riverhawks logo at the ball diamond in Inwood.

Councillor Deans was not in favour of a Riverhawks logo being placed in Inwood.

Costing for the sticker format was significantly lower than the painted logos.

Motion # 2018-164

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to arrange for sticker logos of the Riverhawks and Aces to be placed on the ball diamond dugouts.

Carried

vii) Stairwell Mural

Motion # 2018 – 165

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston engage Studio Fresh designs to complete a mural on the east stair well wall of the municipal office for the quoted price of \$4,800 and that the mural design committee work with Daisy Fresh for an appropriate design.

Carried

viii) Unopened Road Allowance – Lot 23 Con. 1

Motion # 2018 -166

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to work with Southwest Middlesex to stop up and close the said road and in accordance with the municipal sale of land by-law.

Carried

ix) Drain Meetings

Motion # 2018 –167

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Consideration of the Johnson Mills Drain and the Consideration of the Parker Lucas & Acton Drain be set for June 14, 2018 at 6:30 p.m.

Carried

Treasurer's Report

The Treasurer reported on the year to date budget to actual comparison (to March 31) and responded to questions from Council;

**8. BY-LAWS**

By-law to adopt the 2018 tax rates

Motion # 2018-168

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that By-law Number 26 of 2018 being a by-law to adopt the 2018 tax rates be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of May, 2018.

Carried

By-law to amend the Municipal Zoning By-law

Motion # 2018-169

Moved by Councillor Nemcek/ Seconded by Councillor Douglas  
Be it resolved that By-law Number 27 of 2018 being a by-law to amend the municipal zoning by-law to restrict shipping containers to the rural area only be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of May, 2018.

Carried

By-law to amend the Municipal Zoning By-law

Motion # 2018-170

Moved by Councillor Alderman / Seconded by Councillor Nemcek  
Be it resolved that By-law Number 28 of 2018 being a by-law to amend the municipal zoning by-law to change to zoning on lands municipally known as 3248 and 3250 from R1 to R3 site specific zoning be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of May, 2018.

Carried

**9. NEW BUSINESS**

Mayor McGugan noted the Emergency Preparedness day was scheduled at the Sarnia Clearwater Arena for May 11 and that the new Fire Radios went live May 8<sup>th</sup>.

**10. PUBLIC INQUIRIES**

Les Douglas requested to be on the next agenda to address issues with the Inwood Fire Station and the Brooke Fire Rescue Chief. Mr. Douglas commented on the Chief's authority and dealings with the members.

Shawn Deans stated that Council does not support the Inwood Station.

**11. CLOSED SESSION**

Motion # 2018- 171

Moved by Councillor Douglas / Seconded by Councillor Nemcek  
Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s): personnel matters about an identifiable individual.

Carried

**12. RISE & REPORT**

The Clerk Administrator advised that a closed session meeting was held to discuss personal matters about an identifiable individual including employees. It was reported that staff received direction to proceed as directed in closed session.

**13. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-172

Moved by Councillor Deans / Seconded by Councillor Douglas  
Be it resolved that By-law Number 29 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including April 26, 2018 be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of May, 2018.

Carried

**14. ADJOURNMENT**

Motion # 2018-173

Moved by Councillor Alderman / Seconded by Councillor Nemcek  
Be it resolved that this meeting be adjourned at 10:30 p.m. to meet again on May  
24, 2018 at 8:30 a.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers