

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, March 8, 2018 at 8:30 a.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Frank Nemcek and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Fire Chief Jeff McArthur

Regrets: Councillor Ken Alderman, Councillor Jeannette Douglas
Public Works Manager Randy Hills

1. CALL TO ORDER

Mayor Don McGugan called the meeting to order at 8:32 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Special Council Meeting Minutes of February 22, 2018

Motion # 2018-75

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Special Council meeting minutes of February 22, 2018 be approved as presented.

Carried

ii) Regular Council Meeting Minutes of February 22, 2018

Motion # 2018-76

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Regular Council meeting minutes of February 22, 2018 be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. DELEGATIONS & TIMED EVENTS

Delegations will be at a later time in the meeting.

6. CORRESPONDENCE

Item (i)a Judith & Norman Alix Foundation

Motion # 2018- 77

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that staff be directed to report on the criteria and funding priorities of the Judith & Norman Alix Foundation and if the BAICCC upstairs improvements qualifies.

Carried

Motion # 2018-78

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that correspondence items i(b)-ii(b) be received and filed.

Carried

7. DELEGATIONS

The Four Counties Health Services Foundation provided Council with an overview of the FCHS Foundation, including history and hospital statistics. The presentation included Physician Recruitment, and numerous programs provided throughout FCHS. The presentation was completed with an update on the state of the current Endoscopy System. A donation in the amount of \$15,000, over 3 years, was requested to help with the purchase of the new scope system at FCHS.

The donation request was deferred to the March 19th budget session.

8. ACCOUNTS

Motion # 2018-79

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the accounts in the amount of \$921,660.58 be approved and paid if not already.

Carried

9. STAFF REPORTS

Public Works Manager's Report

- i) 2018 Dust Suppressant Tender

Motion # 2018-80

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Public Works Manager be authorized to tender for dust suppressant in the 2018 year prior to budget approval.

Carried

Treasurer's Report

- i) 2018 County Tax Policy

The Treasurer presented his submitted report regarding the 2018 County Tax Policy.

- ii) OCIF Top up Funding

The Treasurer advised Council that the Municipality was not awarded OCIF top up funding.

Motion # 2018-81

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston set the date of March 19, 2018 at 8:00 a.m. as the next budget date and that the Clerk advertise accordingly.

Carried

Clerk Administrator's Report

- i) Municipal Surplus Lands

Motion # 2018-82

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the following parcels of land be declared surplus if not already:
3217 Church Street, Alvinston; 3241 Elm Street, Alvinston; 3219 River Street,
Alvinston; 3248 River Street, Alvinston; 3250 River Street, Alvinston; 3243 River
Street, Alvinston; 3196 River Street, Alvinston; 3126 Queen Street, Inwood; 36
James Street, Inwood; 6500 James Street, Inwood; 6505 James Street, Inwood.

Carried

iii) Municipal Recount Policy

Motion # 2018 – 83

Moved by Councillor Deans / seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston adopt the
presented policy for recounts in the municipal election and in accordance with
the Municipal Act .

Carried

iv) Use of Corporate Resources for Election Purposes

Motion # 2018- 84

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston adopt the
Use of Corporate Resources for Election Purposes Policy as presented.

Carried

v) CWWF Funding Acknowledgement

Motion # 2018- 85

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve
the selected public notice announcement as presented for the municipally
approved funding under the CWWF funding due to the lack of public view of the
project and direct the Clerk to post the announcement on the municipal website
and bulletin board.

Carried

vi) Councillor Pay Amendments

Motion # 2018-86

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the meeting pay for January 15, 2018, January 29, 2018 and
February 6, 2018 be classified as regular Council pay and not special meeting
pay as the meetings were long in duration.

Carried

vii) Draft Statement of Council Remuneration

The Clerk Administrator advised that the draft Council remuneration presented
will be formally presented at the March 22, 2018 meeting and should any
member find a correction in the draft statement, that they contact staff prior to the
meeting.

viii) Recreation Master Plan Meeting Date

The Clerk Administrator advised that Bryan Boyle is available March 19th to
complete the 2nd session of the Recreation Master Plan with Council and staff.
There were no objections in holding this session following the budget meeting at
8:00 a.m.

Fire Chief's Report

i) Quarterly Report

The Fire Chief presented the quarterly report / update on the OFMEM Review to Council and answered questions in regards to the status of the 28 recommendations accordingly.

ii) Firefighter Training Update

Also discussed was the Brooke Fire Rescue training attendance for members from both stations. The Fire Chief noted that 50% training requirements as a basic minimum has been discussed with the stations.

The Chief advised that in discussions with the Clerk of Enniskillen Township, the hydrants in Inwood will be painted in the summer of 2018.

iii) Mandatory Firefighter Training & Certification

The Fire Chief presented the letter composed on the draft regulations on the Mandatory Firefighter Training and Certification as proposed in the new regulations to the Fire and Protection Act. Council reviewed the letter with discussion and were advised that it would be submitted to the Ministry after the meeting.

Drainage Report

The Clerk Administrator highlighted the notice for the Court of Revision on the McKinlay Drain for March 22, 2018 at 8:00 am and the Consideration Meeting for the same date at 8:10 a.m.

10. BY-LAWS

There were no by-laws presented at this part of the meeting.

11. NEW BUSINESS

Councillor Deans advised that he will be posting the report from the in camera meeting developed by Bryan Boyle and Associates at the Inwood Firehall and that the report will cause a wedge between the Municipality and the Fire Station members.

Mayor McGugan commented on the OGRA conference he recently attended as well as the recent news release event held at the Research Park in Sarnia.

Councillor Nemcek noted that Audrey Minten won the Optimist Speaking Contest that was recently held.

12. PUBLIC INQUIRIES

13. CLOSED SESSION

Motion # 2018- 87

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual including employees.

Carried

14. RISE & REPORT

The Clerk Administrator was asked to rise and report. She advised that a closed meeting was held to discuss personnel matters about an identifiable individual including employees.

She reported that the Council accepted the resignation of John Swan, from the Parks & Recreation Department after 12.5 years of employment with the municipality with regret; and that the Fire Chief be directed to proceed as directed in the closed session meeting.

15. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2018-88

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 19 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including March 8, 2018 be taken as read a first, second and third time and finally passed this 8th day of March, 2018.

Carried

16. ADJOURNMENT

Motion # 2018-89

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 8:40 p.m. to meet again on March 8, 2018 at 11:10 a.m. or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers