

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, March 22, 2018 at 2:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

Regrets: Councillor Ken Alderman

**1. CALL TO ORDER**

Mayor Don McGugan called the meeting to order at 2:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

**3. DELEGATIONS & TIMED EVENTS**

i) First Impressions Community Exchange (FICE)

Dave Moody from the Sarnia Lambton Economic Partnership was present at Council. Dave assisted with the First Impressions Community Exchange (FICE) program which was completed in conjunction with the Town of Selkirk. Mr. Moody presented the report from Selkirk to the Council members and those present.

ii) Sarnia St. Joseph's Hospice

Anita Minielly, Fund Coordinator for the Sarnia St. Joseph's Hospice was present at Council to provide an overview of Sarnia Hospice and the services offered.

**4. MINUTES**

i) Regular Council Meeting Minutes of March 8, 2018

Motion # 2018-98

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Regular Council meeting minutes of March 8, 2018 be approved as presented.

Carried

5. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

6. **CORRESPONDENCE**

Motion # 2018-99

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that correspondence items i(a)-(h) and ii(a) and (c) be received and filed.

Carried

- i) National Public Works Week

Motion #2018-100

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke- Alvinston proclaim May 20-26, 2018 as National Public Works Week as the infrastructure, facilities and services in the Municipality could not be provided without the dedicated efforts of public works professionals.

Carried

- i) Township of South Stormont: Request for Support

Motion # 2018-101

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the March 14, 2018 resolution from the Township of South Stormont to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities prior to June 2018; and that in the case of a two tier municipality, the approval be required at both the upper tier and affected lower tier municipalities.

Carried

8. **ACCOUNTS**

Motion # 2018-102

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the accounts in the amount of \$109,421.74 be approved and paid if not already.

Carried

9. **STAFF REPORTS**

## Public Works Manager's Report

### i) 2018 Gravel Tender

Tenders for the supply of the 2018 gravel needs were opened with the following results:

<u>Gravel Tender</u>	<u>Q1/18</u>	<u>Q2/18 (Domolite)</u>
McKenzie & Henderson		\$26.67 / tonne
Jennison Construction Ltd.	\$20.62 / tonne	
Clarence Carter & Sons Ltd.	\$20.08 / tonne	
Johnson Bros. (Bothwell)		\$27.06 / tonne

### Motion # 2018-103

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston accepts the low tender from Clarence Carter & Sons in the amount of \$20.08 / tonne (tax included) for granular M material and the low tender from McKenzie & Henderson in the amount of \$26.67/tonne (tax included) for domolite.

Carried

### ii) Dust Suppressant

Tenders for the supply and spreading of dust suppressant in the municipality with the following results:

#### 1) Dust Suppressant

Den Mar Brines	\$188.55 flake / tonne
Pollard Highway Products	\$258.26 flake / tonne
Da-Lee Dust Control	\$440.76 flake / tonne
552976 Ontario Ltd.	\$238.49 flake / tonne

### Motion # 2018-104

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the low tender received from Den-Mar Brines in the amount of \$188.55 flake / tonne (including tax) be accepted.

Carried

The Public Works Manager provided an update on the County drain project on River Street.

### Motion # 2018-105

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct the Public Works Manager to request a milled and top layer of 1m on each side of the trench – approximately 3.5m x 1.5 m x 11 ft area of River Street

Carried

Treasurer's Report

i) 2017 Councillor Remuneration

The Treasurer presented the 2017 Council Remuneration report as required under section 284 of the Municipal Act.

ii) Main Street Revitalization Funds

The Treasurer discussed the preliminary literature provided in regards to this funding; more particulars as well as the funding agreement are expected shortly.

iii) 2018 Draft Budget

The Treasurer requested an additional \$10,000 to be added into the general reserves of the draft budget to accommodate any unpredicted expenses.

Motion # 2018-106

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct the Treasurer to take \$5000 from the hospital reserves and forward to Four Counties Hospital for support of the Endoscopy System campaign.

Carried

Council directed the draft budget be placed on April 12<sup>th</sup> agenda for proposed adoption.

Clerk Administrator's Report

i) Strategic & Economic Plan

Motion # 2018-107

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston adopt the Municipal Strategic & Economic Plan as presented.

Carried

ii) Judith & Norman Alix Foundation Funding

Councillor Nemcek declared a Conflict of Interest and did not vote on the topic of funding.

Motion # 2018-108

Moved by Councillor Douglas / Seconded by Councillor

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to apply for funding under the Judith & Norman Alix Foundation for improvements to the upper hall of the BAICCC as previously approved.

Motion Lost, no seconder

i) Alvinston Pro Rodeo Agreement

Motion # 2018-109

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the draft agreement between the Municipality and Brooke-Alvinston Ag Society be approved as presented.

Carried

iv) Service Line Warranties Program

Due to the lack of interest in the program previously offered, Council decided not to enter into the program.

Carried

v) 4<sup>th</sup> Floor Museum

The staff report on the 4<sup>th</sup> Floor Museum was tabled to the next regular session of Council.

vi) Planner's Report – Shipping Container

The staff report submitted by Planner Frank Garardo was tabled to the next regular session of Council.

vii) Lambton County Municipal Association (LCMA)

Motion # 2018-110

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Municipality join the membership of the LCMA for 2018.

Carried

The Clerk Administrator requested that those Councillors interested in attending the banquet on April 19, 2018 advise accordingly.

The Fire Chief advised that in discussions with the Clerk of Enniskillen Township, the hydrants in Inwood will be painted in the summer of 2018.

**10. BY-LAWS**

There were no by-laws presented at this part of the meeting.

**11. NEW BUSINESS**

Councillor Douglas advised of the Canada Day meeting planned for March 26, 2018 at 7:00 p.m. in the Council Chambers – all welcome to attend; the Community Group will be meeting on March 28<sup>th</sup> at 7:00 p.m. in the Council Chambers and all are welcome to attend.

Councillor Deans advised of the Inwood Firemen's Association fish fry scheduled for April 6, 2018.

Mayor McGugan commented on the Mayor's breakfast he attended through the Middlesex Health Alliance

**12. PUBLIC INQUIRIES**

**13. CLOSED SESSION**

Motion # 2018- 111

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual including employees.

Carried

**14. RISE & REPORT**

The Clerk Administrator was asked to rise and report. She advised that a closed meeting session was held after the morning special session and during the regular session of Council to discuss a proposed or pending acquisition or disposition of land; and personnel matters about an identifiable individual including employees.

She reported that staff be directed to proceed as directed in the closed session meeting.

**15. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-112

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 21 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including March 22, 2018 be taken as read a first, second and third time and finally passed this 22<sup>nd</sup> day of March, 2018.

Carried

**16. ADJOURNMENT**

Motion # 2018-113

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that this meeting be adjourned at 5:00 p.m. to meet again on April 12, 2018 at 7:00 p.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers