

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, July 26, 2018 at 8:55 a.m. in the Municipal Council Chambers following the special session on the Straatman Drain preliminary drain meeting.

Present: Mayor Don McGugan, Councillors Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Public Works Manager Randy Hills
Drainage Superintendent Ray Dobbins

Regrets: Councillor Ken Alderman
Treasurer Stephen Ikert

1. CALL TO ORDER

Mayor Don McGugan called the regular meeting to order at 8:55 a.m..

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Special Council Meeting Minutes of July 11, 2018

Motion #2018-238

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the special Council meeting minutes of July 11, 2018 be approved as presented.

Carried

ii) Regular Council Meeting Minutes of July 12, 2018

Motion # 2018-239

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the regular Council meeting minutes of July 12, 2018 be approved as presented.

Motion Carried

Councillor Deans requested the comments by the Clerk Administrator under New Business regarding the topic being an in camera issue be amended as the letter came from the fire fighter. Mayor McGugan asked for a motion to amend the minutes.

Motion # 2018-240

Moved by Councillor Deans / Seconded by

That the July 12 regular session minutes be amended to reflect the issue was not an in camera issue

No seconder, motion lost

4. CORRESPONDENCE

Federal government consultation on 3500 MHz spectrum band

Motion # 2018-241

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Clerk Administrator and General Manager of Brooke Telecom draft a letter with comments to the Federal Ministry of Innovation,

Science & Economic Development requesting changes on the 3500 MHz spectrum band be made without impacting services for existing customers.

Carried

Motion # 2018-242

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that correspondence items i(a)-i(f) be received and filed.

Carried

5. ACCOUNTS

Motion # 2018-243

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the accounts in the amount of \$368,581.55 be approved and paid if not already.

Carried

6. DELEGATIONS

Ruth Leitch was present and discussed a list of things that she has envisioned for the community. The items included a farmers' market, new accommodations for visitors, small industry, heritage homes, music in the park, cemetery walk. Ruth's vision is a vibrant, prosperous, engaged and environmentally conscious community that evokes pride in residents for its accomplishments and continuing resilience as it forges the future.

7. STAFF REPORT

Public Works Manager's Report

i) Main Street Revitalization

The following projects were brought forward for Council discussion and approval in order to submit a communication report with AMO for funding

Welcome and directional signs	\$10,000
Parking lot paving by funeral home	\$20,000
Fixed recycling containers in Alvinston & Inwood	\$4,000
Inwood Community Park signage	\$2,000
Gazebo in Inwood	\$5,000-\$10,000

Motion # 2018-244

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the Clerk Administrator to submit the suggested projects to AMO under the Mainstreet Revitalization Fund and that paving be the optional project should funds allow.

Carried

ii) Old Walnut Road -update

The Public Works Manager provided an update on the Old Walnut Road work proposed.

iii) Asphalt – Millpond & Elgin

Tenders for asphalt for Millpond & Elgin Street were with following results

	<u>Sev Con</u>	<u>Cope</u>
40 mm HL4 Base Coat (6.3m x 675m)	\$43,259.60	\$48,470.40
40 mm HL3 Top Coat (6.3m x 675m)	\$48,816.45	\$52,650.40
<u>40 mm HL3 Top Coat (5.6m x 139m)</u>	<u>\$13,073.52</u>	<u>\$20,673.02</u>
TOTAL	\$118,819.01	\$137,627.01

Motion # 2018-245

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the low tender from SevCon in the amount of \$118,819.01 (including HST) for the paving of Millpond and Elgin Street.

Carried

iv) Letter: re crushing of concrete at works yard

The Public Works Manager advised that a letter was received from Steve & Aleesha Gray in regards to crushing of concrete at the works yard on Brooke Line. Council discussed the issue and options of discontinuing the crushing or doing it at other times of the year.

By crushing the concrete, the municipality pays approximately \$5.50/tonne vs \$15.50 / tonne to bring it in. The Public Works Manager asked for direction from Council to continue collecting cement from residents for crushing or discontinue as the process is scheduled for every two years.

Motion # 2018-246

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the Public Works Manager to continue the practice of crushing concrete at the works yard on Brooke Line while investigating new options in eliminating dust.

Carried

Clerk –Administrator’s Report

i) Consent Application B003/18

Motion # 2018-247

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston has no objections to consent application B003/18 provided the following conditions be met: (i) that the applicant(s) enter into an agreement with the municipality for the apportionment of drainage assessments on the involved properties (ii) that access routes be reviewed and upgraded if required at the cost of the applicant.

Carried

ii) Jr. Aces Team invoices

The Clerk Administrator advised that Andy Triest attended the office with an invoice issued from the municipality for 8 games whereby only 3 were played due to weather. It was also noted that the Jr. Aces had not previously been invoiced.

Council directed that the Jr. Aces invoice be amended to reflect billing for only the three games played in the invoiced period.

iii) Arts & Activity Group

Motion # 2018-248

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Clerk Administrator be directed to forward a letter to the AGCO stating that the Municipality of Brooke-Alvinston has no objections to the application submitted by Armor’s Ale House for a temporary extension of the licensed area at 3225 River Street on August 18, 2018 and that River Street from Railroad Street for approximately 2000 ft west be closed from 11:00 a.m. to 2:00 a.m. and that the Clerk provide notice accordingly.

Carried

iv) Automatic Aid Agreements

The Clerk Administrator advised that automatic aid agreements to assist with coverage in the Inwood fire service area have been discussed with the surrounding municipalities and that formalized agreements will be discussed accordingly in the near future.

v) Enniskillen Township – withdrawal from the Fire Board Agreement

The Clerk Administrator advised that a draft agreement has been discussed with Enniskillen Township to deal with the departure of the Township of Enniskillen from the Fire Agreement effective January 1, 2019. In lieu of a cash settlement for capital purchases contributed to, Enniskillen is willing to accept a 10 year agreement with the Municipality for automatic aid. Council had no objections to a 10 year term. The Clerk Administrator advised that a formal agreement will be presented in the near future.

vi) RFP – Integrity Commissioner & Code of Conduct

Motion # 2018-249

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Municipality being involved in an RFP for the services of an Integrity Commissioner along with several other local municipalities.

Carried

vii) Fees By-law

The Clerk Administrator provided an updated schedule K to the fees by-law which outlined an increase in advertising fees at the arena. This schedule had not been previously updated and presented at the July 12th meeting.

Treasurer's Report

i) Year-to-Date (June 30, 2018) Budget to Actual Comparison

The Clerk Administrator presented the Treasurer's report on the year to date budget to actual comparison on his behalf.

Councillor Deans requested that the Inwood Ball Park be made available for one free rental weekend in 2018 to the community as is the Alvinston ball diamond during Canada Day weekend. It was agreed the next Council can review in future years.

Motion # 2018-250

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston allow one free ball diamond rental in 2018 at the Inwood Ball Diamond for the Inwood Firemen's Association.

Carried

Drainage Superintendent's Report

The Clerk presented the drain maintenance request for work on the McGill Drain to Council. Direction was given to forward to the Drainage Superintendent.

Fire Chief's Report

The Fire Chief presented his report on Brooke Fire Rescue's training, community attended events and fire calls. He noted that five interviews were recently conducted for new members. It was noted that three Alvinston station members currently respond to calls in the Inwood Station during the day.

An update on Emergency Management was given. Chief McArthur noted the fire ban was lifted July 23, 2018.

8. **BY-LAWS**

i) By-law to Impose user fees or charges

Motion # 2018-251

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 42 of 2018, being a by-law to impose user fees or charges be taken as read a first, second and third time and finally passed this 26th day of July, 2018.

Carried

9. **NEW BUSINESS**

Councillor Deans commented on the article printed in the July 18th issue of the Independent and asked if Councillor Douglas would like to amend her comments?

Councillor Deans questioned an email sent by the Clerk Administrator to Council and noted that perhaps the Clerk Administrator has better things to do with her time. The Clerk Administrator commented it was in reference to a letter discussed in camera and she can re-read it to Council in camera.

Councillor Douglas commented on the recent Community Group meeting held July 25th 2018 and noted it would be nice if the Community of Inwood formed a similar group.

Mayor McGugan commented on a meeting he recently participated in with the Honourable Monte McNaughton and other local leaders to discuss current issues in the area and possible solutions.

Mayor McGugan also commented on the recent awards received by Heather Wright of the Independent.

10. **PUBLIC INQUIRIES**

Mary Ethel Douglas noted that the Inwood Station had submitted training records to the Clerk Administrator and Fire Chief and it should be clarified that the OFM reviewed the submitted records received and not just attendance records.

Fred Orient spoke of his personal experience with the Inwood Station.

Ken Dew commented that he is anxious for the appointment of an Integrity Commissioner

Jamie Armstrong noted that vehicles are causing a mess in the area where the rodeo was and that solutions to remedy this are to put signage up prohibiting vehicles and to block off the area at the parking lot to restrict vehicles entering the area. The Public Works Manager noted the restriction to the dog park if barriers are placed restricting vehicles.

Les Douglas commented on recent social media posts of Alvinston Fire Station members and gear being worn; Kris Redick who was in the audience advised that appropriate gear was worn for the task at hand.

Les Douglas questioned the recent article in the Observer regarding Mayor McGugan's commented regrets on not having a pavilion built or funding through the Alix foundation. Mayor McGugan commented that he had a vision for improvements to the canteen area at the BAICCC however the Optimist club requested Council permission to move forward with their plans. Council resolutions supported the Optimist project once three quarters of the funds were raised. The timelines for the fundraising were extended additionally throughout the current term of Council. Mayor McGugan noted maintenance and

operational costs on the Optimist proposed project will be a potential issue and noted the population decline recently provided in the LKDSB student capacity report.

Les Douglas commented that the Mayor had not shown positive feedback to the public on the optimist proposed project.

Mayor McGugan noted that he is a large private supporter on community / youth projects and has enjoyed most of the nearly 20 years of service he has contributed to the Community while sitting on Council.

Ron McCabe publically thanked the Brooke Fire Rescue members and neighbouring municipal neighbours for their assistance in automatic aid.

11. CLOSED SESSION

No closed session was held

12. RISE & REPORT

13. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2018-252

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 43 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including July 26, 2018 be taken as read a first, second and third time and finally passed this 26th day of July, 2018.

Carried

14. ADJOURNMENT

Motion # 2018-253

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 10:40 a.m. to meet again on August 9, 2018 at 8:00 a.m. or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers