

## Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, July 12, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

### 1. **CALL TO ORDER**

Mayor Don McGugan called the regular meeting to order at 7:00 p.m..

### 2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

### 3. **MINUTES**

i) Regular Council Meeting Minutes of June 27, 2018

#### Motion #2018-220

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that the regular Council meeting minutes of June 27, 2018 be approved as presented.

Carried

### 4. **DELEGATIONS & TIMED EVENTS**

4.1 Mary Ethel Douglas – Inwood Fire Station

Mary Ethel Douglas was present at Council to express her concerns regarding the Fire Chief. She distributed 3 sets of training records from 2015 which showed a portion of the members attendance; she expressed concerns about fire protection and response times.

4.2 Milos Posavljak- Asset Management

Milos Posavljak was present at Council to present his case study for academic research. He elaborated on the Asset Management Plan development and legislation which outlines the implementation over 2019-2024. He reviewed the dynamics of the Asset Management Capacity Building Project Strategic Asset

Management Policy and responded to questions accordingly. Mr. Posavljak and the Treasurer were thanked for their efforts.

**5. CORRESPONDENCE**

Motion # 2018-221

Moved by Councillor Alderman / Seconded by Councillor Douglas  
Be it resolved that correspondence items i(a)-i(c) be received and filed.

Carried

Motion # 2018-222

Moved by Councillor Alderman / Seconded by Councillor Deans  
Be it resolved that the Council of the Municipality of Brooke-Alvinston represented by the Association of Municipalities of Ontario (AMO), stand together with the Federal and Ontario governments in their efforts to protect Canadian jobs and local economies; and that Brooke Alvinston supports AMO's position and resolution.

Carried

**6. ACCOUNTS**

Motion # 2018-223

Moved by Councillor Douglas / Seconded by Councillor Nemcek  
Be it resolved that the accounts in the amount of \$292,292.50 be approved and paid if not already.

Carried

**7. STAFF REPORT**

Public Works Manager's Report

i) Tar & Chip – Rokeby Line

Tenders for the High Float Surfacing were opened on July 11, 2018 at 12 noon.

Tender results were:

Lloyd's Paving	\$279,110.00 (including tax)
Norjohn Contracting & Paving	\$358,763.00 (including tax)

Motion # 2018-224

Moved by Councillor Deans / Seconded by Councillor Nemcek  
Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the low tender received for float surfacing from Lloyd's Paving in the amount of \$279,110.00 (including tax).

Carried

ii) Request for Proposal (RFP) – Sound System at BAICCC

A Request for Proposal for a new sound system at the BAICCC was sent out with the following results.

Musical Strings & Things	\$16,523.00 (including tax)
AVolution	\$20,231.52 (including tax)

Motion # 2018-225

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the RFP from Musical Strings & Things in the amount of \$16,523.00 (including tax).

Carried

iii) Replacement of pipes

The Public Works Manager advised that the pipes installed on Hilly Road and White Pine Road have been recently inspected and noted that immediate repair is in order. The estimated cost of repair is \$60,000.

Motion # 2018-226

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the expenditures necessary for the Public Works Department to repair the culverts on Hilly Road and White Pine Road.

Carried

Councillor Deans inquired about the insertion of a gate door at the north ball diamond prior to the Fall Fair.

Clerk –Administrator’s Report

i) Inwood Firemen’s Association – Inwood Ball Diamond Request

Motion # 2018-227

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston waive any diamond or ground fees at the Inwood Community Park for the August 10-12 2018 Inwood Firemen Association’s Ball Tournament and that the Association be authorized to use the grounds that entire weekend; and that Alvinston Minor Ball be notified of the tournament dates.

Carried

ii) Brooke-Alvinston Watford Fall Fair – Public Event Special Occasion Permit

Motion # 2018-228

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston has no objections to the Brooke & Alvinston Ag Society obtaining a Special Occasion permit for their Fall Fair (Sept. 28-30, 2018) being it's an event of municipal significance.

Carried

Treasurer's Report

i) Asset Management

Motion # 2018-229

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve Brooke-Alvinston's Strategic Asset Management Policy as presented and continue the working relationship with Milos Posavljak to continue to improve and advance municipal Asset Management Capabilities.

Carried

**8. BY-LAWS**

i) By-law to Impose user fees or charges – water & wastewater

Motion # 2018-230

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that By-law Number 39 of 2018, being a by-law to impose user fees or charges – water and wastewater be taken as read a first, second and third time and finally passed this 12<sup>th</sup> day of July, 2018.

Carried

ii) By-law to transfer ownership of an unopened road allowance

Motion # 2018-231

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that By-law Number 40 of 2018, being a by-law to transfer ownership of an unopened road allowance be taken as read a first, second and third time and finally passed this 12<sup>th</sup> day of July, 2018.

Carried

iii) By-law to impose user fees and charges

To be presented at the July 26<sup>th</sup> regular session of Council.

## 9. **NEW BUSINESS**

Councillor Deans requested that the former Inwood Firemen receive their pay in the immediate future.

He stated that the dismissal letter sent to a former Inwood Fireman was a personal attack and recommended that an apology letter be sent out; he indicated that at the May 9<sup>th</sup> fire call, this fire fighter acted as a spectator and not in the capacity of a firefighter .

The Clerk advised that the issue discussed was an in camera issue and should not be discussed in open session.

Mayor McGugan commented on the Bluewater Power Shareholder meeting he recently attended and the progress of their subsidiary companies.

Mayor McGugan noted the ball game scheduled for July 18<sup>th</sup> between the Aces and the Dominican Republic Team.

Mayor McGugan further commented on the mural in the municipal office stairwell that was partially funded by the Creative County grant and designed by local artist Daisy Fresh.

## 10. **PUBLIC INQUIRIES**

Les Douglas stated he had recently heard that a partial drain charge to an owner was being covered by the Municipality. Mayor McGugan stated the reasons why the decision was made.

Matt Pasut claimed that his dismissal from the Inwood Fire Station was a result of prejudice against him with the lease agreement. He stated that he did not object to having a fit test done however was refused the test by the fit test fitter due to the facial hair he had; he stated that he was an observer at the May 8<sup>th</sup> fire call and never wore any PPE nor did he take on a role or submit an accountability tag; he stated that he was not opposed to getting first aid training and would obtain on his own with his company. He requested an apology for the dismissal letter as he did not agree with the terms of his dismissal.

## 11. **CLOSED SESSION**

Motion # 2018-232

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as

amended for the following reason(s): personnel matters about an identifiable individual and acquisition or disposition of land.

Carried

**12. RISE & REPORT**

The Clerk Administrator advised that a closed session meeting was held to discuss a personal matter about an identifiable individual including employees and a pending acquisition or disposition of land.

Staff were directed to proceed as outlined in closed session.

**13. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-234

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 41 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including July 12, 2018 be taken as read a first, second and third time and finally passed this 12<sup>th</sup> day of July, 2018.

Carried

**14. ADJOURNMENT**

Motion # 2018-235

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that this meeting be adjourned at 9:05p.m.to meet again on July 26, 2018 at 8:00 a.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers