

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, January 25, 2018 at 8:30 a.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Jeannette Douglas, Frank Nemcek and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills
Fire Chief Jeff McArthur

Regrets: Councillor Ken Alderman

1. CALL TO ORDER

Mayor Don McGugan called the meeting to order at 8:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Regular Council Meeting Minutes of January 11, 2018

Motion # 2018-20

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Regular Council meeting minutes of January 11, 2018 be approved as presented.

Carried

ii) Special Council Meeting Minutes of January 15, 2018

Motion # 2018-21

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Special Council meeting minutes of January 15, 2018 be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. DELEGATIONS & TIMED EVENTS

i) County Tax Policy

John Innes, GM Finance, Facilities & Court Services for the County of Lambton was present at Council to discuss the property tax policy in the County of Lambton. He explained how the policy was initiated and the exercises undertaken to determine what portion of the tax policy is borne by differing municipalities. He noted the exercises that he and local tier Treasurers undertake to balance the ratios and determine if apportionment between the classes is appropriate. Mr. Innes briefly spoke on the potential reduction of the vacancy tax rebate and requested comments in regards to rebates be forwarded to his attention for comment.

ii) Municipal Insurance Renewal

Greg Cameron and Tony Commisso presented the 2018 municipal insurance renewal to Council and staff for review. Mr. Commisso noted that Brooke-Alvinston is a model account with liability and risk currently being minimal. Mr. Commisso noted that the municipality may explore other insurance options including terrorism coverage, cyber liability, coverage in regards to drones and potential auto fleet savings.

6. CORRESPONDENCE

Motion # 2018- 22

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that correspondence items 6-ia -e and 6-iiid -f received and filed.

Carried

i) Brooke-Alvinston Skating Club

Motion # 2018-23

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Brooke-Alvinston Skating Club with a \$25 donation to their carnival book.

Carried

ii) Central Lambton Family Health Team

Motion # 2018-24

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Central Lambton Family Health Team and contribute \$300 for physician recruitment.

Carried

iii) OGRA

Motion # 2018-25

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs.

Carried

iv) Windsor-Essex County Health Unit

Motion # 2018-26

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston supports the resolution passed by the Windsor-Essex County Health Unit in regards to the proposed changes to the Cannabis Act (bill C-45).

Carried

7. ACCOUNTS

Motion # 2018-27

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the accounts in the amount of \$90,871.86 be approved and paid if not already.

Carried

8. STAFF REPORTS

Public Works Manager's Report

i) Alvinston Standpipe

The Public Works Manager advised that the standpipe is back in service with normal operation and no more pressure fluctuations. The project was on time and on budget.

Council was further advised that the 2012 International truck has needed frequent repairs and that drainage work has begun on the Hay Drain.

Treasurer's Report

- i) New Fire Radio

Motion # 2018-28

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston agrees to finance the full capital costs of the new radio system.

Carried

Clerk Administrator's Report

- i) Joint Compliance Audit Committee

The Clerk Administrator reviewed the requirements of the Joint Compliance Audit Committee and had responded to questions of Council accordingly.

- ii) Committee of Adjustment Vacancy

Council approved the recommendation of the Clerk Administrator in appointing Christa Sawyer to the Committee of Adjustment for a three year term.

- ii) Rural Economic Development Fund

The Clerk Administrator advised that the RED Fund approved the revised funding for the Master Plan for the Recreation Infrastructure in addition to the Strategic and Economic Development Plan and noted that the revised contribution agreement is required.

- iv) Potential Council Restricted Acts (Lame Duck Period)

Motion # 2018-29

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston receive the Restricted Acts staff report for information purposes; And that the Clerk Administrator be directed to prepare the necessary by-law prior to Nomination Day delegating authority from July 27, 2018 to December 12, 2018 to a) be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; b) be the authority to hire or remove any officer from /to employment with the Municipality of Brooke Alvinston and that the by-law shall come into force only in the event when determined by the Clerk Administrator with certainty that less than 75% of the current members of Council will be returning to sit on the new Council after Nomination Day of the 2018 Municipal Elections.

Carried

- v) Council Meeting - February 8, 2018

Motion # 2018-30

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council meeting scheduled for February 8, 2018 begin at 6:30 p.m. to hold the Court of Revision on the Crang Drain and the Consideration of the McKinlay Drain

Carried

- vi) Establishing and Regulating By-law

Council approved the draft Establishing & Regulating By-law as presented. The Mayor inquired about the difference between Automatic Aid and Mutual Aid.

9. BY-LAWS

- i) By-law to provide interim tax levies

Motion # 2018-31

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 3 of 2018 being a by-law to provide interim tax levies be taken as read a first, second and third time and finally passed this 25th day of January, 2018..

Carried

- ii) By-law to provide for municipal borrowing for current operations

Motion # 2018-32

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 4 of 2018 being a by-law to authorize for municipal borrowing for current operations be taken as read a first, second and third time and finally passed this 25th day of January, 2018.

Carried

- iii) By-law to provide billing for municipal drain work

Motion # 2018-33

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 5 of 2018 being a by-law to provide for municipal drain work be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- iv) By-law to Appoint a Joint Audit Compliance Committee

Motion # 2018-34

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 6 of 2018 being a by-law to appoint a Joint Audit Compliance Committee be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- v) By-law to Appoint members to the Joint Audit Compliance Committee

Motion # 2018-35

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 7 of 2018 being a by-law to appoint members to the Joint Audit Compliance Committee be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- vi) By-law to Appoint Council members and others to Committees

Motion # 2018-36

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 8 of 2018 being a by-law to appoint Council members and others to Committees be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- vii) By-law to Authorize a revised Funding Agreement

Motion # 2018-37

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 9 of 2018 being a by-law to authorize a revised Funding Agreement be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- viii) By-law to Establish & Regulate a Fire Department

Motion # 2018-38

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 10 of 2018 being a by-law to establish and regulate a fire department be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- ix) By-law to Raise money to aid in construction of drains under the Tile Drain Act

Motion # 2018-39

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 11 of 2018 being a by-law to raise money to aid in construction of drains under the Tile Drain Act be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

- x) By-law to repeal By-law 1 of 2018

Motion # 2018-40

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 12 of 2018 being a by-law to repeal By-law 1 of 2018 be taken as read a first, second and third time and finally passed this 25th day of January, 2018

Carried

10. NEW BUSINESS

Councillor Douglas noted that the Presbyterian Church hosted a luncheon on January 24, 2018 with good attendance; and that the Community Group held their first meeting of 2018 and advised Council that the group donated two coat racks and hangers for use on the 4th floor.

Councillor Deans inquired about the status of the spring large item day and noted that Ray Lloyd's 80th birthday party will be held on January 27th at the Inwood Fire Association Hall.

Mayor McGugan commented on his recent presentation to the Standing Committee in Windsor on January 20th as well as the sessions he attended and participated in at the ROMA conference held in Toronto.

Councillor Deans inquired if the SCRCA is responsible for the ferry repairs in Sombra.

11. PUBLIC INQUIRIES

Anne McGugan inquired if the word "required" and "mandatory" were indeed the same meaning in regards to fire training. Chief McArthur advised that they were.

12. CLOSED SESSION

Motion # 2018-41

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston and staff move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001 as amended for the following reason: Security of property of the municipality or local board and advice that is subject to solicitor-client privilege

Carried

13. RISE & REPORT

The Clerk Administrator advised that a closed session was held to discuss the security of property of the municipality or local board and advice that is subject to solicitor-client privilege. She reported that she, the Fire Chief and Treasurer will be meeting with the three representatives of the Inwood Firemen's Association: Matt Pasut, Jimmy Martin and Shawn Deans in regards to the Lease agreement for the use of the Inwood Fire Hall bays and training room as discussed with Council.

She advised that Council will be meeting in camera on January 29, 2018 at 8 a.m. to discuss the outcome of the meeting.

14. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2018-42

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 13 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including January 25, 2018 be taken as read a first, second and third time and finally passed this 25th day of January 2018.

Carried

15. ADJOURNMENT

Motion # 2018-43

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that this meeting be adjourned at 11:45 a.m. to meet again on January 29, 2018 at 8:00 a.m. in camera or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers