

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, January 11, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Jeannette Douglas, Frank Nemcek and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills

Regrets: Councillor Ken Alderman

1. CALL TO ORDER

Mayor Don McGugan called the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Special Council Meeting Minutes of December 14, 2017

Motion # 2018-01

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Special Council meeting minutes of December 14, 2017 be approved as presented.

Carried

ii) Regular Council Meeting Minutes of December 14, 2017

Motion # 2018-02

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Regular Council meeting minutes of December 14, 2017 be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. DELEGATIONS & TIMED EVENTS

Ken Campbell, Lambton Farm Safety Rep was present at Council to discuss his year in review with Lambton Farm Safety. He reviewed the various events and activities he participated in for 2017 including the volunteer time he puts forth pulling the safety trailer in parades and fairs.

6. CORRESPONDENCE

i) Higgins Drain (Warwick) Court of Revision-Appointment to the Court

Motion # 2018- 03

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that Councillor Deans be appointed to the Court of Revision of the Higgins Drain for Jan. 15th at 4:45 p.m. at the Warwick Township Office.

Carried

Motion # 2018- 04

Moved by Councillor Nemcek / Seconded by Councillor Douglas
Be it resolved that correspondence items I a -i be received and filed.

Carried

- i) Quad County – Request for support of resolution

Motion # 2018-05

Moved by Councillor Nemcek / Seconded by Councillor Deans
Be it resolved that the Council of the Municipality of Brooke-Alvinston refer the grant request in the amount of \$330.00 to Quad County Support Services to the 2018 budget.

Carried

- ii) City of Clarence-Rockland – Request for support of Resolution

Motion # 2018-06

Moved by Councillor Douglas / Seconded by Councillor Deans
Be it resolved that the Council of the Municipality of Brooke-Alvinston support resolution 2017-262 from the City of Clarence-Rockland in opposing Bill 160.

Carried

7. ACCOUNTS

Motion # 2018-07

Moved by Councillor Nemcek / Seconded by Councillor Douglas
Be it resolved that the accounts in the amount of \$484,745.07 be approved and paid if not already.

Carried

8. STAFF REPORTS

Public Works Manager's Report

- i) Employee Vacation Request (Feb. 18-March 11)

Motion # 2018-08

Moved by Councillor Nemcek / Seconded by Councillor Douglas
Be it resolved that the Council of the Municipality of Brooke Alvinston approve the vacation request submitted to the Public Works Manager for an excess of three consecutive weeks in vacation time.

Carried

- ii) HR Policy Amendment – Winter Hours

Motion # 2018-09

Moved by Councillor Douglas / Seconded by Councillor Deans
Be it resolved that the Council of the Municipality of Brooke Alvinston amend section 9:00 – Hours of Work and OT particularly the hours of the Recreation Department during the winter months (October 1- March 30) be adjusted to 8 hours per day in order to maintain the same service with limited staff; and that this schedule be temporary in nature.

Carried

- iii) Tree Program

Motion # 2018-10

Moved by Councillor Nemcek / Seconded by Councillor Deans
Be it resolved that the Council of the Municipality of Brooke Alvinston offer the tree program to municipal residents with a \$2 / tree subsidy with a capped flat fee of \$1,000.

Carried

iv) Alvinston Standpipe

The Public Work's Manager advised that the interior work has been completed on the Alvinston Standpipe and that the water tower should be getting refilled the week of Jan. 15, 2018.

Carried

Treasurer's Report

The Treasurer did not have a report at this meeting.

Clerk Administrator's Report

i) 2017 Canada Summer Jobs Application

Motion # 2018-11

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston authorize staff to submit an application for two (2) summer students under the 2018 Canada Summer Jobs Application.

Carried

ii) Rabies Clinic

Council provided direction to staff to arrange the Rabies Clinic from 1 p.m. to 3 p.m. on April 21, 2018.

Carried

iii) Clerk Administrator – Vacation Time

Motion # 2018-12

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston approve the Clerk Administrator's unused vacation time to be carried over in 2018.

Carried

iv) Large Item Day

Council deferred the discussion on the Large Item Day to the next regular session of Council in order to obtain more information.

v) Cost of Living

Council directed staff to investigate a fixed price increase for Council to consider at the Special Meeting on Jan. 15, 2018. The Clerk Administrator advised that should Council wish to pursue a similar cost of living increase to their wages, staff could similarly look into it.

vi) Municipal Health & Safety Policy - 2018

Motion # 2018-13

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston approve the Municipal Health & Safety Policy Statement for 2018.

Carried

vii) Municipal Surplus Land

Motion # 2018-14

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve Synergy Realty Ltd. (Nic Minten) to list the municipal surplus properties as outlined.

Carried

Drainage Superintendent's Report

The request for maintenance on the Maclaghlan Drain received from Dave Munro was received and forwarded to the Drainage Superintendent for review.

9. BY-LAWS

i) By-law approving a Tile Loan (McCabe)

Motion # 2018-15

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 01 of 2018 being a by-law to authorize a Tile Loan be taken as read a first, second and third time and finally passed this 11th day of January, 2018..

Carried

ii) By-law to authorize a Fire Radio Agreement

Motion # 2018-16

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 2 of 2018 being a by-law to authorize the execution of an Agreement for the provision of Fire Radio System Participation , be taken as read a first, second and third time, and finally passed this 11th day of January, 2018.

Carried

10. NEW BUSINESS

Councillor Douglas noted that the Presbyterian church will be hosting a luncheon on January 24, 2018 and that the Alvinston Community Group will be meeting on January 24th at 7:00 p.m. and all are welcome.

Councillor Deans inquired if staff could look into placing a gate at the right field line entrance of the ball diamond for horse entrance at the fair. The Public Works Manager agreed to look into pricing and present to Council.

The Clerk Administrator advised Council that in moving forward with the municipal Strategic and Economic Plan, the facilitator, Bryan Boyle would like to schedule a meeting with Council and senior staff. It was decided that January 29th at 8:30 am would be suitable.

It was reported that the SCRCA Annual General Meeting will be held on Feb. 22, 2018 at 10:00 am which conflicts with the scheduled Council meeting. Council agreed to amend the meeting time to 7:00 p.m.

Motion # 2018-17

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Feb. 22, 2018 Council meeting be moved to a 7:00 p.m. start time.

Carried

Mayor McGugan commented that some area municipalities are meeting monthly instead of bi-monthly. Staff was requested to prepare a report on the feasibility of meeting every three weeks for the next session of Council.

Mayor McGugan reminded Council of the preliminary budget meeting scheduled for Monday, January 15th at 8:00 a.m.. He further advised that an in camera session will take place after the budget discussion.

11. PUBLIC INQUIRIES

The Council Chambers were filled with members of the Inwood Fire Station / Inwood Association. Rob Howlett, Station Chief, expressed his concerns on behalf of the group to Council and in regards to the current Fire Chief. His issues included:

- i) Restrictions placed on the department to respond to interior attacks,
- ii) Restrictions placed on 8 members who cannot respond to medical calls due to a lack of training
- iii) The relocation of training while the rental agreement is being explored and alcohol issue is resolved
- iv) The removal of the cascade air system from the fire bay area
- v) The cancellation of the uniform fittings
- vi) The rumours to remove Chief Howlett from the position of Station Chief

Councillor Nemcek stated that the matters brought up should be discussed during a meeting when the Chief was present.

The Clerk Administrator spoke on the matter of the rental agreement and the reasons why the agreement was being prepared: i) to address the alcohol in the workplace issue and ii) what area the municipality is able to rent. The current agreement presented by the Inwood Association is with the municipal lawyer and comments had not been received to date. It was identified through discussion that communication is an issue and proper channels are not being used.

Councillor Douglas noted that Council is requesting the training for the Inwood Department in order that restrictions are lifted.

Councillor Deans noted that the Fire Chief should've called the Station Chief to inquire why the Inwood members were not in Alvinston as planned.

The Inwood Fire Department Members (Rob Howlett, Quinn Howlett, Jimmy Martin, Dan Sullivan, Jeff Campbell, Shawn Deans, Les Douglas and Matt Pasut) left the Council chambers as a group. Al Thompson informed Council that the Association meetings are generally the 2nd Monday of every month and an Association meeting was held after the training session held in Inwood.

12. CLOSED SESSION

13. RISE & REPORT

14. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2018-18

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 3 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including January 11, 2018 be taken as read a first, second and third time and finally passed this 11th day of January 2018.

Carried

15. **ADJOURNMENT**

Motion # 2018-19

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 9:00 p.m. to meet again on January 15, 2018 at 8:00 a.m. or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers