

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, February 8, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Jeannette Douglas, Frank Nemcek and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

Regrets: Councillor Ken Alderman

1. **CALL TO ORDER**

Mayor Don McGugan called the meeting to order at 7:00 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

i) Regular Council Meeting Minutes of January 25, 2018

Motion # 2018-44

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Regular Council meeting minutes of January 25, 2018 be approved as presented.

Carried

ii) Special Council Meeting Minutes of January 30, 2018

Motion # 2018-45

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Special Council meeting minutes of January 30, 2018 be approved as presented.

Carried

4. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

5. **DELEGATIONS & TIMED EVENTS**

i) Mary Jo Bryce – Request for area to showcase local history

Mary Jo Bryce, local librarian was present at Council to inquire about a place in the municipality that could be utilized to showcase local history. She advised that if a space was selected, and AODA compliant, with the support of the municipality, a citizen committee would be formed. After discussion it was decided that a portion of the upper hall of the municipal building would be a suitable area.

Ms. Bryce further inquired if recent cemetery records could be obtained and used at the library. Mayor McGugan noted that as a Cemetery Board member, he would try to arrange a meeting with Bob Alderman to discuss.

ii) Inwood Firemen’s Association Lease Agreement

Matt Pasut and Shawn Deans, representatives of the Inwood Firemen’s Association were present at the Council meeting to request the signing of the Lease agreement.

Motion # 2018-46

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct the Clerk Administrator to prepare an authorizing by-law for the February 22, 2018 regular session of Council approving the draft lease agreement with the Inwood Firemen’s Association for a portion of the property known as 6483 Weidman Line; And that it be noted that Administration does not support certain aspects of the lease.

Carried

Mr. Pasut requested that the agreement be signed immediately. He was advised that an authorizing by-law needs to be prepared to endorse the agreement.

A recorded vote was requested by the Mayor:

Councillor Nemcek-yes  
Councillor Douglas – yes  
Councillor Deans – yes  
Mayor McGugan - yes

**6. CORRESPONDENCE**

Motion # 2018- 47

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that correspondence items i(a) – ii(a) be received and filed.

Carried

In reviewing the correspondence circulated, Council discussed the draft Fire Regulations for municipal comments on the Mandatory Training and Certification for Firefighters and community risk assessments that is expected to be in place by January 1, 2019

The Clerk Administrator was requested to arrange for Francis Veilleux of Bluewater Recycling to come to attend Council as a delegation in the near future.

- i) Town of Lakeshore – Request for Support Re: Population Growth Projections

Motion # 2018-48

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the January 16, 2018 resolution passed by the Town of Lakeshore to urge the provincial government to grant more autonomy to lower tier municipalities to adopt and rely upon their own growth projections and estimates for financial planning purposes.

Carried

- ii) Municipality of West Nipissing – Request for support of resolution Re: Amendment to Ontario Regulation No. 366/09

Motion # 2018-49

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston supports the Municipality of West Nipissing's January 16, 2018 resolution seeking an amendment to Ontario Regulation No. 366/09 through the Ministry of Transportation pertaining to display screens and hand held devices.

Carried

**7. ACCOUNTS**

Motion # 2018-50

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the accounts in the amount of \$127,353.79 be approved and paid if not already.

Carried

**8. STAFF REPORTS**

Public Works Manager's Report

- i) Renteknik Group - Investigating Phase Report for the Ice Plant Refrigeration System at 3310 Walnut Street

The Public Works Manager provided a summary on the investigation phase commissioning report for the ice plant refrigeration system serving the arena. The report noted various efficiencies that could be found with costs associated. After discussion, Council agreed to defer to the budget meeting on February 12<sup>th</sup>.

ii) Large Item Day

The Public Works Manager reported on various options in handling the municipal large item events. Two options: i) hosting at Waste Management in Watford and ii) hosting only one event per year were outlined. The issue was also deferred to the next budget meeting.

iii) Tire Collection

It was noted that the tires from the previous large item day have not been collected and that should tire pickup continue, the municipality would not be able to accept any with rims, dirt or water collected in them.

iv) River Street Drain

The Public Works Manager noted that the County can incorporate the municipality's drainage work into their project for an estimated price of \$229,000. The County would be responsible for all tendering, bonding and mobilization fees.

The issue was deferred to the budget meeting to determine if the project should proceed.

v) Informal request for gates at east end of old ball diamond

At Councillor Deans request, a cost estimate was secured in the amount of \$2,000 to install 2 gates for the fairboard for the horse show at the annual fair for the estimated cost of \$2,000. After discussion, the Public Works Manager was requested to seek a cost estimate to install a removable panel in place of the gates.

vi) Fee Schedule – Inwood Ball Park

The Public Works Manager requested that the fee schedule for the use of the Alvington Ball diamond be consistent with the Inwood Ball Park until the schedule is reviewed formally by Council – there were no objections

vii) International Truck

The Public Works Manager advised that the recent repairs to the International truck are close to \$10,000. The warranty on the truck is over.

### Treasurer's Report

The Treasurer did not have a report for this meeting.

### Clerk Administrator's Report

#### i) Libro – Prosperity Fund

The Clerk Administrator advised that the Alvinston Optimist Club would like to do a joint submission under this grant.

#### Motion # 2018-51

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club applying to the Libro Prosperity Fund for the Raise the Roost project

Carried

### **BY-LAWS**

#### i) Lame Duck Delegations of Power By-law

#### Motion # 2018-52

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 14 of 2018 being a by-law to delegate lame duck authority be taken as read a first, second and third time and finally passed this 8<sup>th</sup> day of February, 2018.

Carried

#### ii) McKinlay Drain By-law

#### Motion # 2018-53

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 15 of 2018 being a by-law to authorize work on the McKinlay Drain be taken as read a first and second time.

Carried

## **9. NEW BUSINESS**

Mayor McGugan commented on the recent meetings he attended including Farm Safety, County Council, planning for the Rural Game Banquet and the First Impression Community Exchange meeting in Woodstock

**10. PUBLIC INQUIRIES**

Jim Annett commented on how he hopes Brooke-Alvinston maintains the public inquiry portion of their meetings

**11. CLOSED SESSION**

There was no closed session

**12. RISE & REPORT**

**13. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-54

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 16 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including February 8, 2018 be taken as read a first, second and third time and finally passed this 8<sup>th</sup> day of February, 2018.

Carried

**14. ADJOURNMENT**

Motion # 2018-55

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that this meeting be adjourned at 8:35 p.m. to meet again on February 12, 2018 at 8:00 a.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers