

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, February 22, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Frank Nemcek and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills  
Fire Chief Jeff McArthur

Regrets: Councillor Ken Alderman, Councillor Jeannette Douglas

**1. CALL TO ORDER**

Mayor Don McGugan called the meeting to order at 7:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Special Council Meeting Minutes of February 8, 2018

Motion # 2018-58

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Special Council meeting minutes of February 8, 2018 be approved as presented.

Carried

ii) Regular Council Meeting Minutes of February 8, 2018

Councillor Deans made the following motion:

Motion # 2018-59

Moved by Councillor Deans Seconded by

Be it resolved that motion # 2018-46 be amended to remove "And that it be noted that Administration does not support certain aspects of the lease."

Motion lost – no seconder

Councillor Deans questioned the wording of immediately in regards to Matt Pasut requesting the agreement to be signed.

Motion # 2018-59

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Regular Council meeting minutes of February 8, 2018 be approved as presented.

Carried

iii) Special Meeting Minutes of February 12, 2018

Motion # 2018-60

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Special Council meeting minutes of February 8, 2018 be approved as presented.

Carried

**4. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**5. DELEGATIONS & TIMED EVENTS**

There were no delegations scheduled for this meeting

**6. CORRESPONDENCE**

Motion # 2018- 61

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that correspondence items i(a) – i(d), ii(b) be received and filed.

Carried

i) Lambton Farm Safety- Request for Financial Support

Motion # 2018-62

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the financial request from Lambton Farm Safety for \$200 in 2018.

Carried

**7. ACCOUNTS**

Motion # 2018-63

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the accounts in the amount of \$301,985.73 be approved and paid if not already.

Carried

## 8. STAFF REPORTS

### Public Works Manager's Report

#### i) Municipal Gravel Requirements

The Public Works Manager requested permission to tender for municipal gravel requirements prior to the budget passing.

#### Motion # 2018-64

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the Public Works Manager tendering for gravel needs for 2018 prior to the budget adoption.

Carried

#### ii) River Street Drain

#### Motion # 2018 – 65

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Municipality agree to not partner with the County of Lambton on the proposed River Street Drain project.

Carried

#### ii) Summer Student Advertisement

#### Motion # 2018 – 66

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to place an advertisement for a summer student for 2018 in the Parks & Recreation Department.

Carried

### Treasurer's Report

#### i) Budget Meeting Date

#### Motion # 2018-67

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston set the date of March 19, 2018 at 8:00 a.m. as the next budget date and that the Clerk advertise accordingly.

Carried

### Clerk Administrator's Report

#### i) Accessibility Plan Update and Annual Report

Council reviewed the compliance report and had no objections to the document.

- ii) OCWA – Annual Summary Report – Alvinston Water Distribution System

Motion # 2018 – 68

Moved by Councillor Deans / seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston received and read the Annual Summary Report for the Alvinston Water Distribution System report – 2017.

Carried

- iii) Regular Meeting Date Time Change – March 8, 2018

Motion # 2018- 69

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston agree to amending the meeting time for the March 8, 2018 meeting from 7 p.m. to 8:30 a.m. and that the Clerk provide notice accordingly.

Carried

- iv) Large Item Day – April 21, 2018

Motion # 2018- 70

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston agree to the Large Item day to be scheduled for April 21, 2018.

Carried

- v) Draft Fire Regulations

The Fire Chief reviewed the submitted report on the Ministry of Community Safety and Correctional Services regulations on Mandatory Certification and Training for Firefighter and Community Risk Assessments by Municipalities. He advised that an updated report will be prepared for the March 8<sup>th</sup> meeting for consideration.

**BY-LAWS**

- i) Lease agreement with Inwood Firemen’s Association

Motion # 2018-71

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 17 of 2018 being a by-law to delegate to authorize an agreement between the Municipality and the Inwood Firemen’s

Association be taken as read a first, second and third time and finally passed this 22<sup>nd</sup> day of February, 2018.

Carried

**9. NEW BUSINESS**

Mayor McGugan and Councillor Nemcek commented on the recently attended SCRCA general meeting held earlier today

Councillor Deans informed Council and those present of the Euchre tournament being held at the Inwood Fire Hall on February 24th

**10. PUBLIC INQUIRIES**

**11. CLOSED SESSION**

Motion # 2018- 72

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual including employees; A proposed or pending acquisition or disposition of land.

Carried

**12. RISE & REPORT**

The Clerk Administrator was asked to rise and report. She advised that a closed meeting was held to discuss personnel matters about an identifiable individual including employees and a proposed or pending acquisition or disposition of land.

She reported that the Council accepted the resignation of Lee Bright, Public Works foreman after 32 years of employment with the municipality and effective December 28, 2018 with regret; and that the Clerk Administrator be authorized to forward the approved list of municipal surplus lands to the realtor for sale.

**13. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-73

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 16 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including February 22, 2018 be taken as read a first, second and third time and finally passed this 22<sup>nd</sup> day of February, 2018.

Carried

14. **ADJOURNMENT**

Motion # 2018-74

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 8:40 p.m. to meet again on March 8, 2018 at 8:30 a.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers