

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, August 9, 2018 at 8:30 a.m. in the Municipal Council Chambers following the Court of Revision on the Parker Lucas Acton Drain and Johnston Mills Drain.

Present: Mayor Don McGugan, Councillors Ken Alderman, Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Public Works Manager Randy Hills
Treasurer Stephen Ikert
Fire Chief Jeff McArthur

1. **CALL TO ORDER**

Mayor Don McGugan called the regular meeting to order at 8:31 a.m..

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

i) Special Council Meeting Minutes of July 26, 2018

Motion #2018-259

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the special Council meeting minutes of July 26, 2018 be approved as presented.

Carried

ii) Regular Council Meeting Minutes of July 26, 2018

Motion # 2018-260

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the regular Council meeting minutes of July 26, 2018 be approved a presented.

Carried

4. **DELEGATIONS**

i) Arts & Activity Group

Elisa Nesdoly representing the Alvinston Arts & Activity Group was present at Council to thank Council and staff for the support of their group. She commented on the upcoming arts festival. Ms. Nesdoly noted that she is finalizing the details of the stage and was unsure if it would be removed at 2 am as previously granted. After discussion, Council amended resolution # 2018-248 from the July 26, 2018 meeting accordingly.

Motion # 2018-261

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston, amends resolution # 2018-248 and authorizes the closure of River Street from Railroad St for approximately 2000 ft. west be closed from 11 am on August 18, 2018 until 10:00 a.m. August 19, 2018 and that the Clerk provide notice accordingly.

Carried

ii) St. Clair Region Conservation Authority

Brian MacDougall, Erica Ogden and Erin Carroll, all staff at the SCRCA attended the Council meeting to discuss the various programs and initiatives of the SCRCA. An explanation of the DART fees associated with planning and building projects, the flood plain mapping project and erosion were discussed. The group responded to questions of Council.

5. CORRESPONDENCE

Motion # 2018-262

Moved by Councillor Douglas / Seconded by Councillor Deans
Be it resolved that correspondence items i(a)-i(d) be received and filed.

Carried

6. ACCOUNTS

Motion # 2018-263

Moved by Councillor Deans / Seconded by Councillor Nemcek
Be it resolved that the accounts in the amount of \$198,972.87 be approved and paid if not already.

Carried

6. STAFF REPORT

Public Works Manager's Report

i) Elgin street

The Public Works Manager advised that he was approached by a property owner regarding the extension of Elgin Street and where the responsibility of finishing the road lies and services.

After discussion, the following motion was passed:

Motion # 2018-264

Moved by Councillor Alderman / Seconded by Councillor Deans
Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to investigate the costs associated with storm sewers and services for potential lot development and confirm previous motions passed.

Carried

ii) Old Walnut Road -update

The Public Works Manager provided an update on the Old Walnut Road work proposed and the anticipated start date.

Clerk –Administrator's Report

i) Lame Duck

The report on the Lame Duck position of Council was presented for information only.

ii) Meeting Schedule for September

Motion # 2018-265

Moved by Councillor Deans / Seconded by Councillor Alderman
Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the following September meeting schedule: Regular session Sept. 13, 2018 at 8:30 a.m.; Regular session Sept. 27, 2018 at 7:00 p.m.; and that the mural reveal be scheduled for September 13th at 10:00 a.m. and that the Clerk Administrator provided notice of the meeting change in times.

Carried

iii) Invoices

Motion # 2018-266

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the Treasurer and Mayor be authorized to pay any bills as deemed necessary prior to the next regular session of Council.

Carried

iv) Lighting at Millpond

Motion # 2018-267

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Clerk Administrator be directed to forward confirmation that a light be installed on Millpond near the Alvinston Estates housing in the direction of Broadway Street as outlined in the staff report and that the light be financed through the Alvinston PUC fund.

Carried

v) Rilett Drain Tenders

The tenders for the Rilett Drain were opened on August 8, 2018. The results were (including tax):

Bruce Poland & Sons Trucking	\$5,610.37
GJS Contracting Inc.	\$6,060.04
JLH Excavating Inc.	\$5,139.27
McNally Excavating	\$5,216.81

Motion # 2018-268

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that that the tender from JLH Excavating Inc. in the amount of \$5,139.27 (including HST) be accepted.

Carried

The requests for drain maintenance on the McGill Drain and Watt-Cran Drain were noted and referred to the Drainage Superintendent.

Fire Chief's Report

The Fire Chief reported on the training in August as well as the recent hose testing and SCBA testing. He advised that recruitment efforts continue with both stations and several applications have been received with interviews continuing.

Chief McArthur presented the proposal on station and apparatus branding for Brooke Fire Rescue (BFR).

Motion # 2018-269

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston has no objections to the placement of new BFR logos on all apparatus in the Brooke Fire Rescue fleet and that new signage be placed on the Alvinston Station as presented and that staff be requested to request from the Inwood Firemen's Association the placement of new signage on the bay area of the Inwood Station.

Carried

7. BY-LAWS

There were no by-laws presented at this time.

8. NEW BUSINESS

The Mayor called for a 10 minute recess in order that the Clerk Administrator could review documents and consult with the Ministry of Municipal Affairs & Housing.

i) BAICCC –tender results

The tender results for the BAICCC upper hall improvements were presented to Council. The results were (excluding HST):

Aveiro Constructors	No Bid
Bill Hoekstra G.C.	\$219,660.00
Elgin Contracting	\$177,000.00
SDI Builders	\$180,590.00

The 2018 budget allocated \$150,000 for the renovation project. In accordance with the Municipal Act, section 275, being that Brooke-Alvinston is in a lame duck position, Council was restricted on voting on the project with authority passed to the Clerk Administrator in accordance with By-law 14 of 2018.

Being that the information was received that morning, the Clerk Administrator advised that she would review the tender and budget and make a decision on the tender and report back with reasons at the next regular Council meeting. The following comments were noted:

Councillor Alderman was in favour of the low tender and the project;
Councillor Deans noted he wished the project was done in 2017;
Councillor Douglas requested a copy of the Clerk Administrator's decision with reasons when available; Councillor Nemcek questioned the completion date provided by the contractor and thought the project was a good idea

ii) Revitalization Grant – Inwood project

Councillor Deans inquired if the Public Works Manager obtained a gazebo for the Inwood area; he was advised of the timelines for the revitalization grant and that no purchases have been made to date.

9. **PUBLIC INQUIRIES**

Mary Ethel Douglas questioned what action was taken since her last attendance at Council. She was advised that her comments were part of a public commentary session of Council with no action necessary.

Councillor Douglas noted that she should have provided clarity in her statement regarding the training records of the former Inwood Fire Station members. Instead of saying records were not received, she should have stated that inadequate records / out dated records were received.

Mary Ethel Douglas questioned the status of the Red Cross cards from members that recently took the course. She was advised by the Clerk Administrator that Red Cross is responsible for forwarding the cards to the participants and not the Fire Chief. Mrs. Douglas noted potential scenario situations and responses of the Inwood station members. Chief McArthur noted that in accordance with the Ontario Health & Safety Act, employee (volunteer) safety is the municipal priority. Mrs. Douglas also noted that the Inwood Fire Hall was built independent of tax dollars. Mrs. Douglas accused the Fire Chief of being dishonest and once the comment was made, the Mayor ended the discussion immediately.

Councillor Alderman noted that he recently received a letter from the Inwood Firemen's Association stating effective immediately he was terminated as a member of the Association and was strongly offended by the letter. He also clarified that the Inwood station members resigned on their own accord.

Mayor McGugan stated that the Fire Chief was hired to bring everyone member of Brooke Fire Rescue up to the same standard of training.

10. CLOSED SESSION

No closed session was held

11. RISE & REPORT

12. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2018-270

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 44 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including August 9, 2018 be taken as read a first, second and third time and finally passed this 9th day of August, 2018.

Carried

13. ADJOURNMENT

Motion # 2018-271

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 10:40 a.m. to meet again on August 9, 2018 at 8:00 a.m. or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers