

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, April 12, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

**1. CALL TO ORDER**

Mayor Don McGugan called the meeting to order at 6:58 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

**3. DELEGATIONS & TIMED EVENTS**

There were no delegations scheduled for this meeting.

**4. MINUTES**

i) Special Council Meeting Minutes of March 19, 2018

Motion # 2018-114

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Special Council meeting minutes of March 19, 2018 be approved as presented.

Carried

ii) Special Council Meeting Minutes of March 22, 2018

Motion # 2018-115

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Special Council meeting minutes of March 22, 2018 be approved as presented.

Carried

iii) Regular Council Meeting Minutes of March 22, 2018

Motion # 2018-116

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Regular Council meeting minutes of March 22, 2018 be approved as presented.

Carried

**5. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**6. CORRESPONDENCE**

Motion # 2018-117

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that correspondence items i(a)-(h) be received and filed.

Carried

- i) Request for Funding – Brooke-Alvinston Watford Fall Fair

Motion #2018-118

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke- Alvinston contribute \$550 to the Brooke-Alvinston Watford Fall Fair in addition to utilities and staffing for the week September 24-30, 2018.

Carried

- i) Township of Madawaska Valley

Motion # 2018-119

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the March 5, 2018 Council request from the Township of Madawaska Valley to urge the Premier to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities.

Carried

**8. ACCOUNTS**

Motion # 2018-120

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the accounts in the amount of \$184,455.41 be approved and paid if not already.

Carried

**9. STAFF REPORTS**

Treasurer's Report

The Treasurer provided an outline of the 2018 proposed budget and changes that were directed from the previous budget session:

- i) There was a reduction in the cost of fire radio's as previously reported
- ii) \$5000 added to repair Gully Mor Road
- iii) \$3000 added to the Inwood Fire Station for training for DZ licensing
- iv) \$5000 from hospital reserves to go to FCHS for equipment purchases

The budget proposal accounted for a 2.52% increase in taxes. The Mayor thanked staff for their work in preparing the budget.

Motion # 2018-121

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the 2018 municipal budget as prepared with a 2.52% increase.

A recorded vote of the 2018 proposed budget with a 2.52% increase was requested:

Councillor Deans	No
Councillor Douglas	Yes
Councillor Alderman	Yes
Councillor Nemcek	Yes
Mayor McGugan	Yes

Motion Carried

Public Works Manager's Report

- i) Francis Street Development

The Public Works Manager advised that a new dwelling is being proposed off of Francis Street and advised that according to the survey submitted, the dwelling will prevent the future extension of Francis Street.

ii) Revitalization Grant

The Public Works Manager discussed potential sign options for Nauvoo Road to direct passers by to the Downtown corridor.

Motion # 2018-122

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to prepare a report on signage options for the revitalization of the downtown section of Alvinston.

Carried

Clerk Administrator's Report

i) Road Closing – Annual Car Show

Motion # 2018-123

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the closure of River Street in Alvinston on June 24, 2018 between Railroad Street and Centre Street between the hours of 9:00 a.m. and 4:00 p.m. and that the Clerk advise the Fire Department, Road Authority, Lambton OPP and EMS accordingly.

Carried

ii) Healthy Community Checklist

Motion # 2018-124

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the Healthy Community Checklist as presented and directs its submission to the Lambton Public Health.

Carried

i) Ontario's Main Street Revitalization

The Clerk Administrator presented her report on the funding received from Ontario's Main Street Revitalization Initiative. After a brief discussion, Council agreed to approve the by-law authorizing the agreement.

i) Shipping Containers

Motion # 2018-125

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to proceed with a public meeting to adopt the amending provisions (outlined in the Planners report) to the municipal zoning by-law.

Carried

ii) Crang Drain

Motion # 2018-126

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston accepts the request from Les Douglas to clean the Crang Drain across the Douglas property and that it be completed under maintenance provisions of the Drainage Act (s. 74).

Carried

- iii) Alvinston Firemen's Association – request for waiver under section 6 of the municipal alcohol policy

Motion # 2018-127

Moved By Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston waive section 6 of the Municipal Alcohol Policy to allow alcohol to be served in the Alvinston Fire Hall for their appreciation night to be held April 28, 2018.

Carried

- iv) Watford-Alvinston Road Race

Motion # 2018-128

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that the Municipality of Brooke-Alvinston has no objections to the 2018 road race route as outlined.

Carried

- v) Municipal Authorization West Nile Virus Larvicide

Motion # 2018 – 129

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston directs staff to forward a letter to the Lambton Public Health authorizing the use of larvicide in Brooke-Alvinston.

Carried

- vi) Consent Application B001/18

Motion # 2018-130

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke-Alvinston has no objections to consent application B001/18 provided the conditions imposed by the County Planner are adhered to.

Carried

- vii) Zoning Application ZA1/18

Motion # 2018-131

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the fee of \$850.00 be waived for the zoning application and that the property owner be billed for direct costs associated with the application only.

Carried

- viii) Municipal Building Stairwell Mural

Motion # 2018-132

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that the Council of the municipality appoint the Clerk Administrator, Councillor Deans and Councillor Douglas to discuss potential mural designs for the stairwell in the municipal building.

Carried

- ix) Correspondence from Ernie Hardeman, MPP

Motion # 2018-133

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston supports Bill 16, Respecting Municipal Authority Over Landfilling Sites Act introduced by MPP Ernie Hardeman and calls upon the Government of Ontario and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities.

Carried

**10. BY-LAWS**

By-law to authorize a municipal funding agreement – Main Street Revitalization

Motion # 2018-134

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that By-law Number 22 of 2018 being a by-law to authorize an agreement be taken as read a first, second and third time and finally passed this 12<sup>th</sup> day of April, 2018.

**11. NEW BUSINESS**

Councillor Nemcek advised of the Optimist Trivia Night planned for April 13, 2018 which will mark the group's 40<sup>th</sup> year.

Councillor Douglas advised Council of the Canada Day Meeting scheduled for April 23, 2018.

Councillor Deans noted that the Inwood Firemen will be hosting a breakfast on April 15, 2018.

**12. PUBLIC INQUIRIES**

Jamie Armstrong noted he was upset about the lack of public input in the BAICCC upper hall proposed renovations.

Judy MacDonald provided personal recommendations on sign development for the downtown Alvinston area.

Watford Alvinston Road Race

Motion # 2018-135

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that each Brooke-Alvinston Councillor personally donate \$30 towards sponsorship of the Watford-Alvinston road race.

Carried

**13. CLOSED SESSION**

Motion # 2018- 136

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s):

Carried

**14. RISE & REPORT**

The Clerk Administrator was asked to rise and report. She advised that a closed meeting session was held to discuss personal matters about an identifiable individual and a proposed or pending acquisition or disposition of land.

She reported that staff be directed to proceed as directed in the closed session meeting as well as post the vacant Parks & Recreation full time position internally, and offer a contract 3 month position of Office Assistant to Cheryl Beaugrand.

**15. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-137

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that By-law Number 23 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and

including April 12, 2018 be taken as read a first, second and third time and finally passed this 12<sup>th</sup> day of April, 2018.

Carried

16. **ADJOURNMENT**

Motion # 2018-138

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 10:00 p.m. to meet again on April 26, 2018 at 8:30 a.m. or at the call of the chair.

Carried

\_\_\_\_\_  
Mayor  
Don McGugan

\_\_\_\_\_  
Clerk Administrator  
Janet Denkers