



Municipality of Brooke Alvinston
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TENDER- ROOF REPLACEMENT

Price for Work as Specified \$ _____

HST \$ _____

TOTAL \$ _____

Bidder will state an hourly rate and materials overhead cost for the addition of any additional related work that may be required:

Hourly Rate: \$ _____

Additional Materials at cost plus _____ %

Anticipated Start Date: _____

Days Required to Complete: _____

Name of Bidder: _____

Address: _____

Telephone: _____

Authorized Signature: _____

Date: _____

INFORMATION TO BIDDERS

1. Sealed tenders will be accepted until 12:00 pm, May 22, 2019 for the roof replacement of the Alvinston Library, more completely described below.
2. The successful bidder will be required to supply a fixed price cost for the detailed work. A time and materials cost for any resulting or additional requirements and a time schedule to complete the work.
3. Tenders must be submitted on the forms provided and delivered in a sealed envelope, clearly marked "Roof Replacement Tender".
4. The Public Works Manager will contact the successful bidder directly as soon as possible after tender is awarded. All bidders will receive, by mail, a copy of tender results.
5. It is the intent of this tender that all work herein described, be completed as soon as possible. Bidders will be required to state a number of working days required to complete the project, from the date of acceptance.
6. The unit prices quoted shall not include applicable taxes. However, all applicable taxes should be clearly shown in the total cost at the appropriate point in the form of Tender.
7. Bidder shall visit the site and shall make themselves familiar with the exact location, nature and condition of the area and work involved. No allowance of any kind will be made for the lack of description of premises, or the extent of the work involved in this specification.
8. Should a Bidder find discrepancies in or omissions from the Tender Documents, or should he/she be in doubt as to their meaning, he/she should notify the Public Works Manager at (519) 847-5568. Should a correction, explanation, or interpretation be necessary, a written addendum will be issued to all Bidders. Addenda, issued during the bidding period, are part of these Tender Documents.
9. The Municipality of Brooke-Alvinston reserves the right to accept any Tender in whole or in parts thereof judged most satisfactory by the Municipality, without liability on the part of the Municipality of Brooke-Alvinston. The Municipality of Brooke-Alvinston reserves the right to reject any or all Tenders. The lowest bidder will not necessarily be awarded a Contract. Tenders which are incomplete, not in ink, conditional, or obscure or which contain additions not called for, erasures, alterations and irregularities of any kind, may be rejected as informal.

10. The Municipality of Brooke-Alvinston expects that all bidders will be able to furnish satisfactory evidence that they have the ability, experience, capital and plant to enable them to prosecute and complete the contract successfully. The Contractors must be authorized to do business in the Province of Ontario.
11. Bidders shall disclose any sub-contractors that they propose to employ in the performance of this contract. Sub-Contractors may not be changed after the award of the Contract without written permission from the Municipality of Brooke-Alvinston.
12. If, in the opinion of the Municipality of Brooke-Alvinston, the Contractor refuses or neglects to perform the work required under the contract in an orderly manner and without delay, the Municipality of Brooke-Alvinston may cancel the contract by twenty-four (24) hours written notice. The said Municipality of Brooke-Alvinston shall have the full right and power at its discretion, without process of action at law, to take possession of the whole work remaining at the time of notice of cancellation and to award the same to any other person or persons with or without previous advertisement. The Contractor shall be liable for all damages, expenditure, and extra expenditure, and for all additional costs of the work, which may be incurred by reason thereof, together with any penalties from the date fixed for the completion of the work.
13.
 - (a) A certificate of insurance or a certified copy of the Contractor's policy shall be provided showing coverage for liability insurance.
 - (b) Worker's Safety Insurance – It is the obligation of any successful bidder to comply with all requirements of the Workplace Safety and Insurance Board Act. Bidders must certify that all employees, officers, agents and sub-contractors are covered under the Act. A WSIB certificate shall be supplied at the time of contract signing and updated every 60 days in compliance with the Act. Failure to supply or update this certificate as required is cause for termination of the contract.
 - (c) Both the Municipality of Brooke-Alvinston and the Contractor have obligations under the Workplace Health and Safety Act to ensure that work sites are safe and that accidents are prevented. The Contractor will be responsible for the ongoing safety and security of job sites.
14. The Municipality of Brooke-Alvinston has a strictly defined budget for the work of this Contract and reserves the right to change the scope of this Contract to bring the Tender Price within the available budget limits. Changes to the scope of this Contract, either by changes in scheduling, changes in quantities or work and/or deletion of any part of the work shall not entitle the Contractor to any extra compensation.

15. Upon completion of all the work under this specification to the satisfaction of the Public Works Manager of the Municipality of Brooke-Alvinston, the Contractor will be paid 90% of the final invoice. This payment is predicated that no notice of lien under the Construction Lien Act has been received by the Municipality of Brooke-Alvinston. 45 days after completion of all the work, and after all clearances have been made, the Municipality will authorize that the Contractor shall be paid the balance due under the hold-back.
16. The Contractor shall be responsible for obtaining any work permits or approvals required for the work specified herein. The cost of any such permits will be included in the quoted prices.
17. The Contractor shall be responsible for repair of any damage done to building, equipment or landscaping during construction, to the satisfaction of the Municipality Road Superintendent. The complete work areas and sites shall be left in a clean and sanitary condition, similar to the condition in which it was found.
18. All construction debris from waste or packaging shall be collected and removed offsite to an approved location.
19. The Municipality of Brooke-Alvinston reserves the right to accept any Tender in whole or in part or to reject any or all Tenders received without stating reasons. Therefore, the lowest, or any Tender received, may not necessarily be accepted. All Tenders received shall be open to acceptance to the Municipality for 30 days after the date of opening.
20. Bidders are welcome to arrange a site inspection prior to the close of Tenders by contacting the Public Works Manager Randy Hills at (519) 847-5568.

SCOPE OF WORK

3151 RIVER STREET, ALVINSTON
Alvinston Library

This work includes the supply and installation of all materials necessary to:

- a) Remove all existing shingles, accessories and metal flashings from all roof areas on the main building roof.
- b) Replace as necessary roof sheathing.
- c) Install 1 roll width around bottom of complete roof, new Ice and Watershield by Grace, ArmourGard Ice and Water Protector by IKO or approved alternate. Install new minimum 25-year heavy-duty asphalt shingles the same colour as presently exists on the roof to be approved by Public Works Manager
- d) Provide new pre-finished metal edge if non-existent or damaged.
- e) Remove existing and install new rubber flashings at all plumbing stack vents and mechanical penetrations.
- f) Provide and install 4 new pre-finished metal ventilation maximum ventilators.
- g) Repaint all exhaust venting with two coats of Tremclad-type paint to match roof.
- h) Install all other items located on the roof as required to complete this work.
- i) Make good all existing adjacent surfaces affected by this work to the full satisfaction of the Municipality of Brooke-Alvinston.