



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-May 9, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, May 9, 2019 at 4:00p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Public Works Manager Randy Hills
Treasurer Stephen Ikert
Fire Chief Jeff McArthur
Treasury Assistant Sandra Dale

1. **CALL TO ORDER**

Mayor Ferguson called the meeting to order at 4:00 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

i) Regular Meeting Minutes of April 25, 2019

Motion # 2019-171

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the regular Council meeting minutes of April 25, 2019 be approved as presented.

Carried

4. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

5. **DELEGATIONS & TIMED EVENTS**

Ray Dobbin, Drainage Superintendent provided a verbal update to Council at this time. He commented on a collapsed culvert on the Brooke-Euphemia Townline Drain and requested approval for fixing the culvert prior to reviewing the schedule of maintenance under section 76 of the Drainage Act.

Motion # 2019- 172

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the Drainage Superintendent to repair the collapsed culvert as requested by Leigh Moore on the Brooke-Euphemia Townline Drain and that the procedure for a section 76 request be followed after.

Carried

Mr. Dobbin reviewed the submitted 2019 wicking list for the municipal drains. Staff advised the list will be placed on the municipal website.

Mr. Dobbin noted that Calvin Schouten requested to be placed on the list for municipal drainage work. Council had no objections.

6. CORRESPONDENCE

Motion # 2019-173

Moved by Councillor Nemcek / Seconded by Councillor Douglas
Be it resolved that correspondence items 1a-f be received and filed.

Carried

7. STAFF REPORTS

Public Works Manager's Report

- i) Shiloh / River Street sign

Motion # 2019-174

Moved by Councillor Deans / Seconded by Councillor Douglas
Be it resolved that Council of the Municipality of Brooke-Alvinston direct the Public Works Manager to install a sign on River and Shiloh Streets directing traffic to the downtown area.

Carried

Treasurer's Report

- i) Summary of Accounts

The Treasurer presented the listing of the April accounts for Council's review.

Clerk Administrator's Report

- i) Appointment By-law Amendment

Motion # 2019-175

Moved by Councillor Nemcek / Seconded by Councillor Armstrong
Be it resolved that Council of the Municipality of Brooke-Alvinston amend By-law 2 of 2019 to reflect the new committee appointments as presented.

Carried

- ii) Videotaping and recording of minutes

Motion # 2019-176

Moved by Councillor Douglas / Seconded by Councillor Nemcek
Be it resolved that Council of the Municipality of Brooke-Alvinston table the report on the video taping of Council meetings in order that pricing can be obtained and discussed in the 2020 budget deliberations.

Carried

- iii) 6505 James Street, Inwood

Motion # 2019-177

Moved by Councillor Deans / Seconded by Councillor Nemcek
Be it resolved that Council of the Municipality of Brooke-Alvinston direct staff to submit the required applications for the rezoning and official plan amendments for 6505 James Street in Inwood.

Carried

- iv) Municipal Alcohol Policy (MAP) waiver section 6 request

Motion # 2019-178

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that Council of the Municipality of Brooke-Alvinston waive section 6 of the MAP to allow for the Alvinston Firefighters Association to apply for a special occasion permit for May 11, 2019 from 5:00 p.m. to 10:00 p.m. to host an appreciation event and that alcohol only be permitted in the meeting room of the Alvinston Fire Station on this day and timeframe.

Carried

Fire Chief's Report

- i) Monthly Fire Report

Motion # 2019-179

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the report submitted by the Fire Chief.

Carried

Drainage Superintendent's Report

- i) Drain Maintenance Request Forms

Motion # 2019-180

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive the maintenance request forms submitted by Donald Clements (Black Drain); Dale Thorne (Hume Thorne Drain); Dennis Dudley (Dudley Drain No. 1 & 2) & (Elliott Tait Drain); Leigh Moore (Brooke-Euphemia Townline Drain) and Christa Sawyer (Graham/Bourne Drain) be received and forwarded to the Drainage Superintendent.

Carried

8. BY-LAWS

- i) By-law 29 of 2019 Appointment By-law

Motion # 2019-181

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that By-law Number 29 of 2019 be taken as read a first and second time and finally passed this 9th day of May, 2019.

Carried

- ii) By-law 30 of 2019 Agreement with the Bank of Montreal

Motion # 2019-182

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 30 of 2019 be taken as read a first and second time and finally passed this 9th day of May 2019.

Carried

9. NEW BUSINESS

The Clerk Administrator noted that the Madonna Mission Committee will be hosting their annual Indian Dinner on June 21st at the Community Centre and the committee requested that Council be made aware of their intent to apply for a liquor license for the event.

The Clerk Administrator noted that a reply from the Ministry of Infrastructure was received in response to the Mayor's letter regarding funding to the Municipality. A copy of the letter was left with the Council members.

The Clerk Administrator advised of an official re-opening of the new Endoscopy Suite at Four Counties Health Services – all of Council is invited to attend on June 6th at 11 a.m..

Tender results – Thompson Drain

Tenders were opened for work on the Thompson Drain. The results were:

GJS Contracting	\$17,255.10
Bruce Poland & Sons Trucking	\$17,724.05
JLH Excavating Inc.	\$31,409.48
McNally Excavating	\$23,287.04

Motion # 2019-183

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the low tender for work on the Thompson Drain from GJS Contracting in the amount of \$17,255.10.

Carried

Councillor Deans inquired about the reports for the Committee of Adjustment meeting on the 14th. He was advised that they were emailed to the members earlier in the day.

The Clerk Administrator advised a meeting of the newly appointed Advisory Committee is scheduled for May 30th.

Councillor Douglas advised that Decoration Day at the cemetery will be held June 9th.

Councillor Deans inquired about a stop work order on a property in Inwood.

10. CLOSED SESSION

Motion # 2019-184

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual including employees; a position, plan, criteria/instruction to be applied for negotiations and a proposed or pending acquisition or disposition of land.

Carried

11. RISE & REPORT

The Clerk Administrator reported that a closed meeting was held to discuss a personal matter about an identifiable individual including employees and a position, plan, criteria/instruction to be applied for negotiations and a proposed or pending acquisition or disposition of land.

She advised that staff were directed to forward the letter as presented in Council to the Inwood Firemen's Association to discuss a new agreement for use of the

bay areas with Brooke Fire Rescue; that staff continue to work with the County on a proposal in town.

12. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2019-185

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 31 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including May 9, 2019 be taken as read a first, second and third time and finally passed this 9th day of May, 2019.

Carried

13. ADJOURNMENT

Motion # 2019-186

Moved by Councillor Deans / Seconded by

Be it resolved that this meeting be adjourned at 5:30 p.m. to meet again on May 23, 2019 at 7:00 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers