

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, October 12, 2017 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Jeannette Douglas, Frank Nemcek and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills

1. CALL TO ORDER

Mayor Don McGugan called the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Regular Council meeting minutes of Sept. 28, 2017

Motion # 01-10-12

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Regular Council meeting minutes of September 28, 2017 be approved as presented.

Carried

ii) Special Council Meeting Minutes

Motion # 02-10-12

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that the Special Council meeting minutes of October 2, 2017 be approved as presented.

Carried

iii) Special Council Meeting Minutes (Minten Drain)

Motion # 03-10-12

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Special Council meeting minutes of October 2, 2017 be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. DELEGATIONS / TIMED EVENTS

Helen Lomax, President of the Alvinston Community Group was present at Council to provide an update on what the Community Group has been doing in regards to the Millpond Project. In order to further the project and begin cleanup of the area, Hydro requires the municipality to obtain a park licence on the Group's behalf.

Motion # 04-10-12

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston direct staff to discuss the Alvinston Community Group's proposal for remediation work at the Millpond area and if deemed advisable, purchase a park licence from Hydro One on behalf of the Alvinston Community Group to proceed with the cleaning of the Millpond area.

Carried

6. CORRESPONDENCE

Motion # 05-10-12

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that correspondence items i(a)-ii(a) and ii(c) be received and filed.

Carried

i) Municipality of Killarney – Request for support of resolution

Receive & File

ii) Christmas for Everyone

Motion # 06-10-12

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston provides a \$200 donation to the Christmas for Everyone Program.

Carried

iii) Municipality of East Ferris – Request for support of resolution

Motion # 07-10-12

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke Alvinston supports the Municipality of East Ferris's request for a meeting with the Minister of Finance to request an extension of the consultation period to small and medium enterprises and the family business community.

Carried

7. ACCOUNTS

Motion # 08-10-12

Moved by Councillor Nemcek/ Seconded by Councillor Douglas

Be it resolved that the accounts in the amount of \$ 243,728.98 be approved and paid if not already.

Carried

8. STAFF REPORTS

Public Works Manager's Report

i) Energy Savings Initiatives

The Public Works Manager spoke of the recent meeting he participated in along with the Treasurer and Mayor regarding energy savings at the BAICCC. Affiliated with Bluewater Power, Renteknik Engineering is able to provide an implementation and hand off commissioning report of the BAICCC refrigeration system. Cost savings incurred through this program will meet the requirements of the Independent Electricity System Operator's saveONenergy Equipment Replacement Incentive Initiative program.

Carried

Motion # 09-10-12

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke Alvinston direct staff to proceed with the proposal from Renteknik Engineering to identify cost savings in the refrigeration system at the BAICCC.

Carried

ii) Road Agreement with Warwick Township

Council was advised that staff have been working with Warwick Township to have a draft agreement presented the first week of November.

iii) Standpipe Relining

An update was provided on the Alvinston Standpipe relining.

iv) BAICCC upstairs renovation

The Public Works Manager presented the revised drawings of the improvements to the upper hall as discussed. Throughout discussion, it was recommended that Council and staff review the area prior to committing to the drawings.

iv) Inwood Sidewalk paving

The Public Works Manager advised Council of the delay in the sidewalk completion in Inwood.

Treasurer's Report

i) Tile Loan – McCabe

Motion # 10-10-12

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke Alvinston approve the tile loan application from D. McCabe and K. McCabe at Lot 2 Concession 2 in the amount of \$24,000 subject to the availability of funds.

Carried

Clerk Administrator's Report

i) Bill 68 Proclamation Dates - update

The Clerk Administrator's report entitled Bill 68 Proclamation Dates – update be received and filed.

ii) Creative County Grant Program

Motion # 11-10-12

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston direct staff to submit an application under the Creative County Grant for a mural in the stairway of the municipal office.

Carried

iii) June Callwood Outstanding Achievement Award for Voluntarism

Motion # 12-10-12

Moved by Councillor Nemcek / seconded by Councillor Alderman

Be it resolved that staff make application for the Pie Committee to the June Callwood Outstanding Achievement Award for Voluntarism.

Carried

Drainage Superintendent's Report

i) GJS Contracting

Motion # 13-10-12

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston has no objections to Adding GJS Contracting to the municipal contractor bidding list.

Carried

ii) Gray Drain # 2

Tenders (including tax) received for work on the Gray Drain # 2 were:

J & L Henderson	\$ 1,740.20
McNally Excavating	\$ 5,081.85
Bruce Poland & Sons Trucking	\$ 31,075.00

Motion # 14-10-12

Moved by Councillor Deans/ Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke Alvinston accept the low tender from J & L Henderson in the amount of \$1,740.20 (including HST) for work on the Gray Drain # 2.

Carried

9. **BY-LAWS**

8/9 Concession Drain

Motion # 15-10-12

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that By-law Number 47 of 2017 be read a first and second time.

Carried

10. **NEW BUSINESS**

Mayor McGugan noted the events he attended on behalf of Council recently and those being: the County Councillors Municipal BBQ in Pt. Edward and the MADD banquet.

Mayor McGugan noted that October 8-14th is Fire Prevention Week and also informed the press and those present that the flu vaccine will be available at the Alvinston Pharmacy shortly.

Mayor McGugan noted that in observance of local government week, the October 26th meeting will be held at Brooke Central School after the 8:15 am zoning meeting. He also noted that a closed session will be held with Irene McClymont, County of Lambton HR Manager, to discuss with Council how to conduct performance appraisals-specifically of the Clerk Administrator.

PUBLIC INQUIRIES

Ken Dew noted the role of the Integrity Commissioner.

Jamie Armstrong on behalf of the Optimist Club noted that should the municipality not use the OTF application for the October 25th intake, that the Optimist Club would like to submit their project for consideration; and in addition, he noted that the club is registered on the Aviva site for funding on the pavilion project.

Ron McCabe commented on his recent trip out East sponsored by Metalfab and the Canadian Volunteer Fire Association in recognition of a scholarship in memory of Jim Hayter.

Mayor McGugan acknowledged that Todd Case recently was awarded the NDP nomination and noted his congratulations.

11. CLOSED SESSION

Motion # 16-10-12

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston move into a closed session pursuant to section 239 of the Municipal Act, 2001, as amended, for the following reason(s): Personal matters about an identifiable individual(s) including employees.

Carried

12. RISE & REPORT

The Clerk Administrator commented that a closed meeting was held to discuss personal matters about an identifiable individual including employees. She noted that Council agreed to extend the contract of Jamie Butler in the Roads Department for a 1 year term.

Council agreed to meet on Friday, October 13th at 11:30 a.m. to discuss the potential renovations to the upper area of the BAICCC.

13. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 17-10-12

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 48 of 2017 be read a first and second time.

Carried

Motion # 18-10-12

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that By-law Number 48 of 2017 be read a third time and finally passed.

Carried

14. ADJOURNMENT

Motion # 19-10-12

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that this meeting be adjourned at 9:45 p.m. to meet again on October 26, 2017 at 8:15 a.m. or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers