

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, May 25, 2017 at 8:30 a.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

Regrets: Councillor Frank Nemcek

1. **CALL TO ORDER**

Mayor Don McGugan called the meeting to order at 8:30 a.m. following the adjournment of the Zoning Amendment Meeting.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

i) Regular Council meeting minutes of May 11, 2017

Motion # 01-05-25

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the regular Council meeting minutes of May 11, 2017 be approved as presented.

Carried

4. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

5. **DELEGATIONS / TIMED EVENTS**

There were no delegations scheduled for this meeting.

The Public Works Manager reported at this part of the meeting in order that he could attend an onsite drainage meeting.

Tender Opening(s)

- 1) Furnace / Air Conditioner – Roads Garage  
(2017 Budgeted Amount - \$10,000)

Quotes received:

Hayter Plumbing and Heating Ltd.	\$7,750.00 + HST
Gerber Electric Ltd.	\$8,695.00 + HST

Motion # 02-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the quote received from Hayter Plumbing & Heating Ltd. in the amount of \$7,750.00 + HST be accepted.

Carried

- 2) 2017 Extended Cab Pick-Up – Roads Department  
(2017 Budget Amount - \$50,000)

Quotes Received:

	Gas	Diesel
McDonnell Motors	\$34,020.02 + HST	\$42,794.02 + HST
McGregor Chrysler	\$39,849.00 + HST	\$50,449.00 + HST
McNaughton Dodge	\$38,400.00 + HST	\$45,200.00 + HST
Grogan Ford	\$34,321.00 + HST	\$43,284.00 + HST

Motion # 03-05-25

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the quote received from McDonnell Motors for a diesel truck in the amount of \$42,794.02 + HST be accepted.

Carried

- 3) Inwood Asphalt – Top Coat  
(2017 Budget Amount - \$120,000)

Quotes Received:

	Price
Cope Construction	\$119,919.00 + HST
1197245 Ontario Limited (SevCon)	\$106,557.75 + HST

Motion # 04-05-25

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the quote received from 1197245 Ontario Ltd. in the amount of \$106,557.75 + HST be accepted.

Carried

4) Hiring of a Student through Community Living

Motion # 05-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston has no objections to the hiring of a student through Community Living for the 2017 season.

Carried

5) Hydro One project

The municipality was approached by Hydro One to use the former MTO yard to park vehicles and trailers for approximately 6 months while work is being done in the area.

Motion # 06-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Public Works Manager be directed to discuss the use of the former MTO grounds with Hydro One representatives and report back to Council on proposed accommodations needed.

Carried

6) Clean Water and Wastewater Fund (CWWF)

The Public Works Manager and Treasurer reported on the funding received through the CWWF Fund. The amounts received were for:

Project	Total Cost	Federal Contribution	Provincial Contribution
Reline Standpipe	\$112,000	\$20,443.32	\$35,556.68
Upgrade aeration at sewage plant	\$75,000	\$13,689.72	\$23,810.28
Replace generator at wastewater plant	\$40,000	\$7,301.18	\$12,698.82
Refurbish north wastewater pump stn.	\$30,000	\$5,475.89	\$9,524.11

**6. CORRESPONDENCE**

Motion # 07-05-25

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that correspondence items 6(a-i) and 6(a-c) be received and filed.

Carried

**7. ACCOUNTS**

Motion # 08-05-25

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the accounts in the amount of \$476,586.73 be approved and paid if not already.

Carried

**8. STAFF REPORTS**

Clerk Administrator's Report

The request from Lawrence & Wendy Ryan to purchase the unopened road allowance on the north section of Gully Mor Road, concession 9 Part Lot 27/28 to merge with his current property was discussed.

Motion # 9-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Clerk Administrator be authorized to find cost estimates for the road closure and report them to Mr. & Mrs. Ryan and once accepted, proceed with the sale of land by-law as directed.

Carried

June 8, 2017 meeting – change of time

Motion # 10-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Court of Revision on the Ferguson Drain be scheduled for June 8, 2017 at 7:05 p.m. and that the regular meeting be scheduled for 7:15 p.m.

Carried

Drainage Superintendent's Report

Request for maintenance – Searson Drain

The request for maintenance on the Searson drain was reviewed and forwarded to the Drainage Superintendent.

Carried

**9. BY-LAWS**

i) Zoning By-law Amendment

Motion # 11-05-25

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that By-law Number 26 of 2017 be read a first and second time.

Carried

Motion # 12-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 26 of 2017 be read a third time and finally passed.

Carried

ii) CCWF Funding Agreement

Motion # 13-05-25

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that By-law Number 27 of 2017 be read a first and second time.

Carried

Motion # 14-05-25

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that By-law Number 27 of 2017 be read a third time and finally passed.

Carried

**10. NEW BUSINESS**

Mayor McGugan noted the success of the road race and applauded the many volunteers that help in running the event.

**11. PUBLIC INQUIRIES**

Anne McGugan noted that Council should consider having a new formal photograph taken.

**12. CLOSED SESSION**

Motion # 15-05-25

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke Alvinston move into a closed session pursuant to section 239 of the Municipal Act, 2001, as amended, for the following reason(s): Personal matters about an identifiable individual(s) including employees.

Carried

**13. RISE & REPORT**

Motion # 16-05-25

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Mayor, Councillors and staff move out of the in camera session and that the Clerk rise and report.

Carried

The Clerk Administrator reported that a closed meeting was held to discuss a personal matter about an identifiable individual. There was nothing further to report.

**14. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 17-05-25

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that By-law Number 28 of 2017 be read a first and second time.

Carried

Motion # 18-05-25

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 28 of 2017 be read a third time and finally passed.

Carried

**15. ADJOURNMENT**

Motion # 19-05-25

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that this meeting be adjourned at 10:05 a.m. to meet again on June 8, 2017 at 7:05 p.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers