

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, May 11, 2017 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Frank Nemcek  
Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

**1. CALL TO ORDER**

Mayor Don McGugan called the meeting to order at 7:00 p.m. following the adjournment of the Drain Meetings

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Regular Council meeting minutes of April 27, 2017

Motion # 01-05-11

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the regular Council meeting minutes of April 27, 2017 be approved as presented.

Carried

**4. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**5. DELEGATIONS / TIMED EVENTS**

There were no delegations scheduled for this meeting.

**6. CORRESPONDENCE**

Motion # 02-05-11

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that correspondence items a-g and correspondence requiring action items (a) and (c) be received and filed.

Carried

Lanark County – Support of Resolution

Motion # 03-05-11

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston supports the April 26, 2017 resolution from Lanark County in seeking provincial support in relation to the opioid crisis.

Carried

**7. ACCOUNTS**

Motion # 04-05-11

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that the accounts in the amount of \$122,255.87 be approved and paid if not already.

Carried

**8. STAFF REPORTS**

Public Works Manager's Report

i) Decorative Street Light Posts Upgrade

Pricing was received for 5 decorative light post upgrades on River Street. Estimated cost to complete the upgrade would be \$48,000 including labour.

After discussion, the following resolution was passed.

Motion # 05-05-11

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the light post on River Street identified as needing repair and located near the Alvinston Legion be replaced with a standard pole.

Carried

ii) Brine Application

Motion # 06-05-11

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the public Works Manager arrange for a section of roadway in the Municipality to receive brine application; and that the resident requesting the application be billed for the full expense.

Carried

iii) Elgin Street Tenders

Motion # 07-05-11

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the low tender submitted by Cope Construction for the Elgin Street Reconstruction for Centre Street to Railroad Line in the amount of \$142,566.99 (plus HST) be accepted.

Carried

- iv) Quotes for Furnace / Air Conditioner (Public Works Building);  
Pick Up truck

The Public Works Manager advised that requests for quotes have been sent out for the Furnace and Air Conditioner at the Roads Garage on Brooke Line and for the Public Works pick up truck.

The closing date for both is May 24, 2017 at noon.

- v) Flow Testing – Hydrants

The Public Works Manager advised that the flow testing on the hydrants in Alvinston and the rural area are complete as required in the OFMEM report.

#### Treasurer's Report

The Treasurer reviewed the report prepared on the Analysis of the Alvinston Water and Sewer Rates. The presented scenarios were reviewed and it was decided that a separate meeting should be arranged in the near future to review the report in more detail.

The Public Works Manager reported that potential water losses have been detected and the municipality is currently at an approximate 11% water loss. Further leak detection on watermains can be performed by OCWA at an approximate cost of \$3,000.

#### Clerk Administrator's Report

- i) Alvinston-Watford Road Race

##### Motion # 08-05-11

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston has no objections to the proposed road closures for the 2017 Alvinston-Watford Road Race as outlined in the provided correspondence.

Carried

- ii) Preliminary Drain Meetings

The Clerk advised that preliminary drain meetings for the Straatman Werden Drain and the Straatman Relief Drain have been scheduled for June 8, 2017 at 5:45 and 6:20 respectively.

iii) Lambton County Historical Society Meeting

The Clerk Administrator advised that the annual meeting of the Lambton County Historical Society will be held on March 22, 2018 at the Inwood United Church. Host will be Ray Lloyd and the dinner is potluck.

Drainage Superintendent's Report

The request for maintenance at property located at Lot 4, Concession 7 was reviewed and forwarded to the Drainage Superintendent.

**9. BY-LAWS**

- i) By-law 23 of 2017      By-law to authorize employment  
(Parks & Recreation Assistant Supervisor)

Motion # 09-05-11

Moved by Councillor Nemcek / Seconded by Councillor Alderman  
Be it resolved that By-law Number 23 of 2017 be read a first and second time.

Carried

Motion # 10-05-11

Moved by Councillor Deans / Seconded by Councillor Douglas  
Be it resolved that By-law Number 23 of 2017 be read a third time and finally passed.

Carried

- ii) By-law 24 of 2017      Ferguson Drain By-law

Motion # 11-05-11

Moved by Councillor Alderman / Seconded by Councillor Nemcek  
Be it resolved that By-law Number 24 of 2017 be read a first and second time.

Carried

**10. NEW BUSINESS**

Councillor Deans requested that both the Inwood Fire Chief and Alvinston Fire Chief be involved in the hiring of the new Fire Chief. The Clerk Administrator advised that a proposal is being developed on the hiring process.

Councillor Deans inquired about the recent letters that were sent requesting Canada Day funding from businesses.

Mayor McGugan commented on the recent meeting held at the Sarnia Chamber of Commerce in which Premier Wynne attended and all Mayors of Lambton County were invited to attend and briefly speak to the Premier.

Mayor McGugan noted that County Council will vote on the Official Plan amendment at the June 7<sup>th</sup> County Council meeting. He requested comments from Council prior to the vote.

**11. PUBLIC INQUIRIES**

Alvinston Fire Department Fire Chief Ron McCabe requested approval to purchase 3 new helmets. The Clerk Administrator advised that he was to provide quoted prices for the capital purchase to her for approval.

Alan Linge noted that a RIDE program occurred on Monday, May 8<sup>th</sup> in the morning on River Street. He was inquiring if Council knew why this event would occur at that time of day and location.

**12. CLOSED SESSION**

Motion # 12-05-11

Moved by Councillor Alderman / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston move into a closed session pursuant to section 239 of the Municipal Act, 2001, as amended, for the following reason(s): Personal matters about an identifiable individual(s) including employees.

Carried

**13. RISE & REPORT**

Motion # 13-05-11

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Mayor, Councillors and staff move out of the in camera session and that the Clerk rise and report.

Carried

The Clerk reported that a closed meeting was held and that a personal matter about an identifiable individual was discussed. It was reported that the posting for Fire Chief will be advertised the week of May 15<sup>th</sup>.

Carried

**14. BY-LAWS CONFIRMING PROCEEDINGS**

By-law 25 of 2017 Confirming By-law

Motion # 14-05-11

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 25 of 2017 be read a first and second time.

Carried

Motion # 15-05-11

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that By-law Number 25 of 2017 be read a third time and finally passed.

Carried

15. **ADJOURNMENT**

Motion # 16-05-11

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that this meeting be adjourned at 9:30 p.m. to meet again on May 25, 2017 at 8:30 a.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers